**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 07 December at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 2nd November and the Finance Committee meeting held on Thursday 19th November 2015

1. **Actions from previous minutes**

To report any actions from previous minutes:

* 1. Defibrillator update
	2. Pump update
	3. Parish Partnership update – footpaths 1 and 2
	4. Parish Partnership update – footpath beside playground
	5. Ludham Bridge moorings lease update
1. **Correspondence**
	1. PCSO report
	2. Natural England – Hoveton Wetlands Restoration Project
	3. Norfolk Fire and Rescue – Service draft integrated risk management consultation document 2016-2020. Available to read.
	4. NALC. New Audit Regime. PC needs to ‘opt out’ by 31st January 2016 if it wishes to do so
	5. NNDC. Offshore helicopter community note
	6. HBS Committee. Horning Boat Show to be held Saturday 30th April 2016. Permission requested to use the recreation ground for exhibitor parking
	7. Tidings Newsagent. Planter sponsorship – request to sponsor a large planter on the green only
	8. Victory Housing. Leeds Way Sheltered Housing update
2. **Finance**
	1. To receive confirmation of finances
	2. To receive the Finance Committee’s precept recommendation and agree a precept figure for 2016/2017
	3. To note receipts:
		1. None
	4. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. Chq no 2153. St Benets PCC. S137 Donation. £500
		3. Chq no 2154. Glasdon UK Ltd. Oxo Degradable dog waste bags. £33 inc £5.50 VAT
		4. Chq no 2155. URM Ltd. Glass recycling. £7.02 inc £1.17 VAT
		5. Chq no 2156. Carol Gilden. Gardening. £176
		6. Chq no 2157. Clerk salary and expenses. £464.61
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:

None

* 1. Planning decisions received:
		1. NCC. Y/1/2015/1008. Horning Community Primary School, Lower Street, Horning, NR12 8PX. Change of use of agricultural land to form an extension of the schools existing playing field and erection of new boundary treatments (fencing and native species hedge). Granted
1. **Asset Management.** To receive the report from the Asset Management Committee
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Moore. Update on Vodafone boosters
	2. Cllr Iddon. Parish Council coffee and cake morning
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To discuss / agree a monthly fee for litter picking the Swan Car Park
	2. To consider the Tidings offer regarding planter sponsorship
	3. To consider action regarding the poor state of footpaths around the village
	4. To consider setting up a working party to review the standing orders
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings**
	1. Monday 4th January 2016 in St Benet’s Hall
6. **Closure of meeting**

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