**HHHHMinutes of the Parish Council Finance Committee Meeting**

**held on Friday 19th November 2015 at 7pm in the Village Hall Annexe, Horning**

**Present: Cllr I Davis (Chairman)**

**Cllr R Martin**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 0**

1. **Apologies for absence.** None were received. The Committee **AGREED** that Cllr Avellino should join the Finance Committee
2. **Declarations of Interest.** None
3. **Discuss and agree on agenda items:**
   1. Precept proposal discussion. After discussion, the Committee **AGREED** to put forward a precept recommendation figure of £15,866.
   2. Finalise the precept recommendation to take to full Council on December 7th 2015. Cllr Davis would amend all figures as discussed and email the draft precept recommendation to members of the finance committee
   3. Financial risk assessment. Cllr Martin was working on this item
   4. Financial mid to long term capital investment plan. Cllr Martin felt that a split should be itemised between allocated capital for the Village Hall car park and for the Ludham Bridge Moorings work. This was **AGREED.** Other items discussed were the purchase of the SAM2 sign, the loss of £375 income from the moorings lease, the HBS Fund, and the Clerk’s pension.
   5. Confirm the Committee Terms of Reference and Financial regulations. Cllrs Martin and Davis agreed them. Cllr Avellino had not had a chance to read them as she had not previously been a member of the Finance Committee
4. **Public Participation.** None
5. **Closure of meeting at 9.05pm**