**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 02 November 2015 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th October 2015

1. **Actions from previous minutes**

To report any actions from previous minutes

* Update on planter sponsorship (including a different request from one business)

1. **Correspondence**
   1. PCSO report
   2. Tour de Broads organisers. Response to request to inform the PC in future if the Tour intends to hold a drinks stop in the middle of Horning
   3. NCC. Small schools review 2015
   4. NNDC. Request to use the recreation ground for 40 times per year for ‘walking football’
   5. NCC. Map of 3 Rivers Way route
   6. NNDC. Precept request form. Confirmation of tax base figure and grant. Local Council Tax Support Scheme grant £779
   7. Parishioner. Letter of thanks for cutting the recreation ground hedge
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
      1. NNDC. Precept £7372 + Grant £447 (Total £7819)
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
      2. Chq no 2144. The Poppy Appeal 2015. Poppy wreath for Remembrance Sunday and donation. £50
      3. Chq no 2145. Clerk salary and expenses. £518.84
      4. Chq no 2146. URM. Bottle recycling. £25.38 inc £4.23 VAT
      5. Chq no 2147. HMRC (Post Office Ltd). £44.00
      6. Chq no 2148. L Harmer. Tree and Hedge work. £415
      7. Chq no 2149. Mario Tinge. Litter Picking. £131.63
      8. Chq no 2150. Gardening August and September. £121 / £169. Total £290
      9. Chq no 2151. Local Council Public Advisory Service. ROW course x 3. £75
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. NCC. Y/1/2015/1008. Horning Community Primary School, Lower Street, Horning, NR12 8PX. Change of use of agricultural land to form an extension of the schools existing playing field and erection of new boundary treatments (fencing and native species hedge)
      2. BA/2015/0321/FUL. Public conveniences, Lower Street, Horning. Installation of cycle hire docking stations at 3 different locations
      3. NNDC. PF/15/1503. 6 Norwich Road. Erection of two-storey extension to side of dwelling
   2. Planning decisions received:
      1. None
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Moore. Update on Vodafone boosters
   2. Cllr Davis. Speedwatch
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. To consider 2016 meeting dates
   2. To consider the HBS fund committee’s request to place four picnic benches on the recreation ground
   3. To consider the HBS fund committee’s request to position an additional defibrillator (and cabinet) at Ferry Marina, and to change the planned location for an additional defibrillator from the Swan Inn to the New Inn
   4. To consider the location of the can bank at the Village Hall
   5. To confirm the moorings lease to George Elliot at Ludham Bridge Boatyard
   6. To discuss the litter pick contract
   7. To agree the Parish Partnership bid for improved pathway exits on two pathways at a cost of £875 to the PC
   8. To agree how / where to mount the village pump
   9. To discuss / agree a monthly fee for litter picking the Swan Car Park
   10. To consider placing a grit bin at Ropes Hill
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings**
   1. Monday 2nd November 2015 in St Benet’s Hall
   2. Thursday 19th November 2015 in the Village Hall Annexe – Finance Committee meeting
6. **Closure of meeting**

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