**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 03 August 2015 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th July 2014

1. **Actions from previous minutes**

To report any actions from previous minutes

1. **Correspondence**
	1. PCSO report
	2. Resident. Cold calling request failed as only 70% of respondents wished to prevent cold calling Horning. 75% was required
	3. Anglian Water. Emergency work on Lower Street
	4. Target Trees. Quotation (£300) for tree condition survey to cover duty of care.
	5. Contractors on behalf of M&B. Slipway wall work.
	6. NNDC. Update on Norfolk CAB
	7. David Bracey Inspections. Response to query regarding playground liability
	8. NCC Highways. Gully grate beside St Benet’s Hall
	9. HMRC. Letter regarding Peter Fyans’ tax
	10. Cllr Kibler. Request to replace the slipway sign
	11. Lyn Crawshaw. Speeding problems in Falgate
	12. Norman Lamb’s Annual Village tour. September 1st at 1040 am in the Village Hall car park
	13. Resident. Recommendation for road safety on Lower Street
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
		1. SOS 24:7 Ltd. Ludham Bridge Moorings. £375
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. Chq no 2115. L Harmer. Tree and Garden services. Lime tree on recreation ground. £350
		3. Chq no 2116. Mario Tinge. Litter picking July. £131.63
		4. Chq no 2117. Clerk salary and expenses. £394.37
		5. Chq no 2118. NPTP. Chairmanship training for one Councillor. £70
		6. Chq no 2119. NNDC. Dog bin (£85) and dog bin emptying for new bin. £224.40 inc £37.40 VAT
		7. Chq no 2120. NPTP. Introductory training for four Councillors. £180
		8. Chq no 2121. David Bracey. Play inspection and training. £180 inc £30 VAT
		9. Chq no 2122. NNDC. Dog bin emptying 04/15 – 03/16. £1872 inc £312 VAT
		10. Chq no 2123. Carol Gilden. Cutting sign and green during June. £154
		11. Chq no 2124. Glasdon. Dog waste bags. £66 inc £11 VAT
		12. Chq no 2125. URM. Glass recycling. £13.92 inc £2.32 VAT
		13. Chq no 2126. HMRC (Post Office Ltd). £32
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. NNDC. PF/15/0910. The Focsle, Mill Loke. Erection of first floor front extension. (Time extension has been agreed)
	2. Planning decisions received:
		1. NNDC. PF/15/0718. 2 Norwich Road. Erection of two-storey side extension. Permitted
		2. NNDC. NMA1/14/0702. 1 James Road. Non material amendment request to alter the shape of the proposed bay window. Approved
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Vodafone Sure Signal
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. Adopt-a-planter or planter sponsorship. Policy for way forward. Discussion. (Three requests to date)
	2. WI request to plant a tree (with a plaque) to celebrate 100 years of WI
	3. NCC. Parish Partnership 2015/2016 Vodafone update
	4. Parking in Horning. Discussion
	5. SAM2. Discussion regarding the purchase of a speed indicator sign
	6. Finalised bids for HBS. Bids presented by Councillors as agreed at the July meeting
	7. Parish Partnership 50:50 funding. Footpath access bid
	8. Parish Council surgeries
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News**
	1. Grass cutting tender
4. **To identify other items at the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings**
	1. Monday 7th September 2015 in St Benet’s Hall at 7pm
6. **Closure of meeting**

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