**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend the Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 13th April 2015** for the purpose of transacting the following business:

Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

* **A Statement from the Parish Council regarding the Restricted Byway**
* **Parishioners’ Matters**

To allow members of the public to speak

* District Councillor / County Councillor
* Members of the public to speak

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 2nd March 2015

1. **Actions from previous minutes**

To report any actions from previous minutes

1. **Correspondence**
	1. NCC. Parish Partnership funding applications successful
	2. Tracy Wilson. Dog bin removal from Upper Street
	3. Eileen Brown. Dog bin removal from Upper Street
	4. Norfolk ALC. Transparency code for smaller authorities
	5. NCC Community Protection Officer. Ref cold calling zones. Request to provide any information regarding cold calling incidents in the village
	6. Broads Authority. Letter informing the PC that an appeal has been made to the Secretary of State in respect of a planning application refusal for Driftwood, 104 Lower Street BA/2015/0001/REF
	7. Peter Lewis. Review of car parking and traffic management
2. **Finance**
	1. To receive confirmation of finances
	2. To agree and authorise payments
		1. S/O. CGM Landscapes. £81.80 inc £13.63 VAT
		2. Chq no 2090. Wood that Works. Planters. £420.25
		3. Chq no 2091. S137 donation. Community First Responders. £150
		4. Chq no 2092. Clerk salary and expenses. £511.51
		5. Chq no 2093. Keith Buck. Post and gate at slipway. £210 (a cheque has been received to reimburse the Council for these costs)
		6. Chq no 2094. Mario Tinge. Litter picking. £131.63
		7. Chq no 2095. Smiths Gore. Rent of allotment land. £250
		8. Chq 2096. Norfolk Association of Local Councils. Membership. £199.70
		9. Chq no 2097. M Turpin. Flowers, plants, compost etc. £139.55
		10. Chq no 2098. Keith Buck. Various work – village hall car park potholes, steps, playground, benches. £875
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. NNDC. PF/15/0370. Bonneville, Neatishead Road. Erection of single-storey side/rear extension
		2. NNDC. PF/15/0379. Campion, 43 Lower Street. Erection of external stairs to existing flat-roofed extension to facilitate new entrance to first floor flat and erection of 1.7m fence to balcony
	2. Planning decisions received:
		1. BA/2014/0407FUL. Hoveton Marshes, Horning Road. New vehicular access from the A1062 Horning Road, car park, timber equipment store, temporary toilet facilities, footpath and canoe slipway at Pound End; landing stage, boardwalk and viewing platform at Hoveton Great Broad; and temporary de-watering lagoon on The Haugh, Hoveton Estate. Approved
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Vodafone Sure Signal
	2. Loss of permissive footpaths
	3. Litter pick contract and application form
6. **Agenda items. To discuss agenda items**
	1. Grass cutting / pruning contract – publishing a request for applications to tender
	2. Village Hall lease – to be agreed at the meeting and signed by two Councillors and witnessed by the Clerk
	3. Horning Boat Show – receive and approve the risk assessment
	4. Parish Partnership funding – application. For agreement to purchase a SAM2 sign (PC commitment of £1854) and directional traffic signs (PC commitment of £500)
7. **To list items for the Horning Reach Parish News**
8. **To confirm venue and dates of the next council and committee meetings**
	1. Thursday 14th May - Annual Parish Meeting **Village Hall Annexe** 7pm
	2. Monday 18 May – Annual Parish Council Meeting **VILLAGE HALL ANNEXE 7PM**
9. **Closure of meeting**

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