**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 02 February 2015**

**Present: Mr D Turpin (Chairman)**

**Cllr I Davis**

 **Cllr A Darby**

 **Cllr P Avellino**

 **Cllr R Martin**

 **Cllr D Moore**

 **Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 8**

1. **Apologies.** Apologies were received and accepted from Cllr Evans
2. **Declarations of Interest.** None
3. **Minutes of the previous meeting** were approved
4. **Actions from previous minutes.** The Chairman ran through the updates from the previous minutes. He thanked Robert Kittle for cutting the Recreation Ground hedges on Mill Hill and Pinewood Drive.
5. **Correspondence**
	1. PCSO report. The Clerk explained that the PCSO had sent her apologies with her report, which was as follows: the police had had 12 calls from the Horning area since the last meeting: 2 reports of suspicious circumstances, 2 road related calls, 1 report of alarms, 1 call to assist an ambulance, 2 calls for information purposes, 2 calls for animal issues, 1 report of a burglary and 1 report of found property. There had also been 1 crime reported; that of a burglary at a dwelling at a property on Hillside road, which occurred between 29th December and 15th January. This is still being investigated
	2. Broads Authority Strategic Priorities 2015/2016. The Clerk summarised the document regarding the BA Strategic priorities for the year and asked that Councillors review the strategic priorities so that she might respond before the deadline of 6th March. The priorities would then be considered at the Broad Authority meeting on 20th March. The Chairman asked that the item be added to the next agenda for consideration
	3. Adrienne Seddon. Email from WI regarding defibrillator. The Council asked the **Clerk** to check with **Cllr Evans** that he had seen Adrienne regarding the defibrillator. The Parish Council were delighted that the WI committee had agreed that they would help fund the cost of a case for the defibrillator. They had asked for the use of a gazebo, the support of the Parish Council, and items donated from the parish for the tombola at the boat show. **The Chairman** would put an article in the Horning Reach with these requests
	4. Note from previous clerk requesting expenses reimbursement. The Parish Council agreed to reimburse the previous clerk £26.47 (£20 of which represented a Royal British Legion donation, which had never been expensed)
	5. County Councillor Dave Thomas. Request for road mirror (response) and response to the request to alter the sign at the Lower Street junction. NCC had informed the County Councillor that they did not sanction mirrors on the road. NCC had also informed the County Councillor that the sign at Lower Street could not be altered for the time being. Cllr Avellino had a further update on this subject (see AMC report)
	6. Janina Schiebler. Email regarding the restricted byway. Noted
	7. Peter Iddon. Email regarding the restricted byway. Noted
	8. Anglian Water. Rolling road closure. The Clerk explained that Graeme Skelton from Anglian Water had also asked for the Parish Council’s support. The Council asked the Clerk to respond and let Anglian Water know that they supported the rolling road closure on the basis that the work needed to be done.
6. **Finances:**
	1. **Receipt of the bank reconciliation.** Cllr Davis noted that he had approved the bank reconciliation for the month.
	2. **The following payments were approved:**
		1. Chq no 2068. Hansells. Village Hall lease paperwork. £1140
		2. Chq no 2076. Pauline Bourke. Tea and cake for playground grand opening. £25
		3. Chq no 2077. Clerk salary and expenses. £389.37
		4. Chq no 2078. NPTP. Chairmanship training. £140
		5. Chq no 2079. Mario Tinge. Litter picking. £135.61
		6. Chq no 2080. Carol Gilden. Grounds work in November. £40
		7. Chq no 2081. Carol Gilden. Grounds work in December. £160
		8. Chq no 2082. CGM December grounds work. £81.80
		9. Chq no 2083. Peter Fyans. Reimbursement of expenses. £26.47

**Total Payments: £2138.50**

1. **Planning:**
	1. **Planning applications received:**
		1. BA/2014/0425/HOUSEH. River Cottage, 26 Lower Street. Alterations to fenestration and lower roof, installation of rooflights, balcony and canopy on south elevation. Removal of existing external staircase. The Parish Council had no objection to the proposed alterations to fenestration and lower roof or the installation of rooflights.  The Parish Council, though, object to the planned balcony and canopy on the south elevation.  In summary, the Parish Council objected to these plans on the basis of the balcony, which would compromise other villagers' privacy.
		2. BA/2014/0423/FUL. Several sections of floodbank and riverside piling on both sides of Womack Water, the right hand bank of the river Thurne and the left bank of The Rivers Bure and Ant, between Womack and Ludham Bridge, within compartments 5 and 6. Supported
		3. BA/2014/0347/FUL. To extend the existing Scrape by excavating some of the lower areas along two edges of the Compartment which would be a mixture of peat and clay, to be used to renovate the existing track access to the site, giving essential access for vehicles and personnel, to carry out the various land management operations. Supported
		4. Update on Pound End Broad and Hoveton Marshes. The Chairman had attended an on-site meeting and noted that he could see no issues with the proposed commercial development
		5. Update on 2, Clover Hill, Letheringtons Lane. This application had been refused. Noted
	2. Planning decisions received and noted:
		1. Campion, 43 Lower Street. Application withdrawn. Noted
2. **Asset Management.** Cllr Avellino reported as follows:
	1. Kier had placed the dog litter bin near the footway at the Ropes Hill junction. The bag dispenser was also in place and was being used successfully
3. **Parish Councillor reports.** To receive any Parish Councillor reports
	1. Vodafone Sure Signal – update. Cllr Moore informed the Council that she would be joining the survey team on Thursday 5th February and would be visiting the chosen sites to agree their suitability. These sites were the New Inn, the Ferry Inn, the Village Hall, Cllr Martin’s house and Cllr Davis’ house. Cllr Davis would also be attending some or all of the site meeting. Cllr Davis had attended a parliamentary reception regarding Sure Signal, and informed the Council that there was a lot of positive feeling regarding the project
	2. Loss of permissive footpaths. Cllr Moore explained that she was working on this matter
4. **Parishioners’ Matters:** The meeting was adjourned at 7.32pm for public participation
	1. **District Councillor report**: District Councillor Barbara Mcgoun noted that The Nib (the parish news in Neatishead, Irstead and Barton Turf) had the incorrect details for the Horning Clerk. **The Clerk** would contact her and arrange to have this changed
	2. **County Councillor report:** County Councillor David Thomas noted that NCC would have their full budget on the 16th March 2015. He also noted that he was still working on having the drains cleaned and also the flooding issue outside the school
	3. **Public Participation.**Mrs Turpin reported that the decision had not been made yet regarding the bid for a grant for an improved path, part of the Three Rivers Way, from Hoveton to Horning.
	Joy Self felt that notices should be put on cars at the 2-hour parking bays and noting that the restricted byway is only one-way.
	It was AGREED that the **Clerk** would obtain caps for the holes on the football pitch, to prevent injury. If caps could not be obtained then the Clerk would contact Keith Buck and ask him to fill them in with soil.
	Betty Woodcock asked the Parish Council if it might consider putting in a bid to the HBS fund to fix the churned up tarmac outside her home. The Parish Council said that it would consider this with other options when it comes to considering HBS bid ideas

Tony Risebrow asked that the Parish Council enforce the 2-hour parking restriction on the restricted byway

The meeting was reconvened at 7.47pm

1. **Agenda items**
	1. Parish Partnership scheme SAM2 update. 50:50 funding from NCC for Highways projects. Cllr Avellino confirmed that she was putting in two applications for match funding: firstly for a SAM2 sign, and secondly to replace the large sign at Ropes Hill with two signs (approx. £1000 each) She had been granted an extension until the 6th February for the latter application.
	2. Update on defibrillators. See item 5c
	3. Donation to First Responders – discussion. The Parish Council agreed that this should be discussed together with other potential donations at the March meeting
	4. Meeting dates for 2015 – for confirmation. These dates were **AGREED**
	5. Village Hall lease – for update. Cllr Davis had attended a meeting with the Village Hall committee, and agreed that the cheque to Hansells should be paid and the lease finalised
	6. Restricted Byway – for agreement and action. The Chairman suggested that the Parish Council should restrict the width of the byway without blocking it (to ensure that emergency vehicles could still drive down it) using planters. This was **AGREED** unanimously by the Parish Council, up to a value of £1000 and with a target date of Easter 2015 for having the planters in place. The **Chairman** agreed to organise these planters at a cost of approximately £50-100 each, for around 9 planters, and to try to find sponsorship. He would also speak with the Broads Authority regarding the positioning of the planters. **Cllr Davis** also agreed to further research enforcement companies to tackle the misuse of the 2-hour parking bays. It was also agreed that the Parish Council would ensure that residents are fully informed of all changes before they happen. The Parish Council also agreed that there should be a working party researching the best long term maximisation of St Benet’s Green to encourage residents and tourists to enjoy the peace and the view. Ideas such as flowers, flags, bicycle racks were suggested. It was **AGREED** that Councillors Moore and Darby would work on an idea for a bid to the HBS committee. It was also **AGREED** that the Clerk would write to residents of Horning Marina to advise them that the 2-hour parking bays are restricted to 2-hours, and that they should not park in them for long periods
	7. Litter Picking contract – for review. The Parish Council **AGREED** this contract, and thanked Cllr Martin for his work on this. It was **AGREED** that the AMC would work with the Clerk to put together the final contract for litter picking for the next meeting
	8. Circus visit to Horning. Permission to use recreation ground. Circus Tyanna had contacted the Clerk asking to use the recreation ground. The Council did not wish to allow the circus to use the ground on the basis of noise, car parking, light pollution, damage to the grass and numbers of people. The **Clerk**  was asked to speak with them, to suggest that Bewilderwood may perhaps be willing to serve as a more suitable location
2. **To plan items for the next agenda**
	1. Vodafone Sure Signal
	2. Loss of permissive footpaths
	3. Village Hall lease
	4. Litter pick contract
	5. Parking enforcement
	6. BA Strategic Priorities
3. **To list items for the Horning Reach Parish News**
	1. Restricted byway
	2. 3RW Phase 1 funding
	3. WI request for a gazebo and tombola prizes
	4. Tender for litter picking
4. **To confirm venue and dates of the next council and committee meetings.**
	1. Monday 2nd March 2015
5. **Closure of meeting at 8.30pm**