**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend the Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 03 February 2015 at 7.00pm** for the purpose of transacting the following business:

Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th January 2015

1. **Actions from previous minutes**

To report any actions from previous minutes

1. **Correspondence**
	1. PCSO report
	2. Broads Authority Strategic Priorities 2015/2016
	3. Adrienne Seddon. Email from WI regarding defibrillator
	4. Note from previous clerk requesting expenses reimbursement
2. **Finance**
	1. To receive confirmation of finances
	2. To agree and authorise payments
		1. Chq no 2068. Hansells. Village Hall lease paperwork. £1140
		2. Chq no 2076. Pauline Bourke. Tea and cake for playground grand opening. £25
		3. Chq no 2077. Clerk salary and expenses. £389.37
		4. Chq no 2078. NPTP. Chairmanship training. £140
		5. Chq no 2079. Mario Tinge. £135.61
		6. Chq no 2080. Carol Gilden. Grounds work in November. £40
		7. Chq no 2081. Carol Gilden. Grounds work in December. £160
		8. Chq no 2082. CGM December grounds work. £81.80
		9. Chq no 2083. Peter Fyans. Reimbursement of postage 2012 to present. £94.39
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. BA/2014/0425/HOUSEH. River Cottage, 26 Lower Street. Alterations to fenestration and lower roof, installation of rooflights, balcony and canopy on south elevation. Removal of existing external staircase.
		2. BA/2014/0423/FUL. Several sections of floodbank and riverside piling on both sides of Womack Water, the right hand bank of the river Thurne and the left bank of The Rivers Bure and Ant, between Womack and Ludham Bridge, within compartments 5 and 6
		3. BA/2014/0347/FUL. To extend the existing Scrape by excavating some of the lower areas along two edges of the Compartment which would be a mixture of peat and clay, to be used to renovate the existing track access to the site, giving essential access for vehicles and personnel, to carry out the various land management operations.
	2. Planning decisions received:

None

1. **Asset Management.** To receive the report from the Asset Management Committee
	1. Keith Buck suggestions to work on the top of the steps to Pinewood Drive footpath and to fit a gate at the bottom of the steps
2. **Parish Councillor reports.** To receive any Parish Councillor reports
	1. Vodafone Sure Signal – update
	2. Loss of permissive footpaths
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. Parish Partnership scheme SAM2 update. 50:50 funding from NCC for Highways projects
	2. Update on defibrillators
	3. Donation to First Responders - discussion
	4. Meeting dates for 2015 – for confirmation
	5. Village Hall lease – for update
	6. Restricted Byway – for agreement and action
	7. Litter Picking contract – for review
	8. Circus visit to Horning. Permission to use recreation ground
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News**
4. **To confirm venue and dates of the next council and committee meetings**
	1. Monday 2nd March, St Benet’s Hall, Horning
5. **Closure of meeting**

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