**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend the Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 03 November 2014 at 7.00pm** for the purpose of transacting the following business:

Jo Beardshaw Parish Clerk / RFO 27 October 2014

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th October 2014

1. **Actions from previous minutes**

To report any actions from previous minutes

* 1. Allotment gate / Smith’s Gore correspondence

1. **Correspondence**
   1. PCSO report
   2. Louise Parker. Resignation from Parish Council
   3. Parish Council to allotment tenants. Increase in rent by £4 pa from April 2015
   4. Parish Council to Ludham Bridge Moorings. Invoice for £1,875
   5. Broads Authority. Letter to advise that an application for works to trees has been made at Waterside, 90 Lower Street
   6. HBS bid response
   7. Broads Authority. Letter to advise that an application for works to trees has been made at Plot 41, Crabbetts Marsh.
   8. Barclays Bank. Confirmation of new signing arrangements
   9. Pauline Haseldine. Maintenance of bench donated four years ago in memory of her mother
2. **Finance**
   1. To receive confirmation of finances
   2. To receive notification of all income since the last meeting
      1. Trees for Horning. £188.11
      2. NNDC Precept. £7026
   3. To agree and authorise payments
      1. Chq number 2050. St Benet’s PCC. Annual payment. £500
      2. Chq number 2051. CGM. Grounds Maintenance. £81.80 inc £13.63 VAT
      3. Chq number 2052. Carol Gilden. Grass cutting in September. £140
      4. Chq number 2053. Smiths Gore. Allotment rent April to October 2014. £194
      5. Chq number 2054. Clerk salary and expenses £534.95 including 1/3 of computer package, and memory stick to back up dropbox
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. NNDC. PO/14/1297. 2 Clover Hill, Letheringtons Lane. Erection of single-storey dwelling
   2. Planning decisions received:
      1. PF/2014/0888. 25, The Avenue. Erection and side extensions, front porch and replacement raised roof with front dormer windows and detached double garage
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. Mobile phone reception. Update from Cllr Moore
   2. Parish Council asset review. Cllr Horey
   3. Dog signage around the play area
   4. Council agreement for dog bag/bin set up on recreation ground
   5. Parish Partnership scheme. 50:50 funding from NCC for Highways projects
   6. 30 mph speed limit request (again) for the A1062 Norwich Road
   7. Defibrillator – 24 hr access. Discussion regarding grants / location
   8. Suggestion from Cllr Moore regarding area collaboration / Councillor representative from each Parish
   9. Engagement with parishioners – discussion
   10. Donations for 2014/2015 – discussion
   11. Litter pick contract review
   12. Village Hall lease paperwork (Peter Lewis)

1. **To receive items for the next agenda**
2. **To list items for the Horning Reach Parish News**
3. **To confirm venue and dates of the next council and committee meetings**
   1. Monday 1st December 2014, St Benet’s Hall, Horning
4. **Closure of meeting**

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