PARISH **OF HORNING**

**Notice of Meeting of Parish Council**

I hereby give notice that a Meeting of the PARISH COUNCIL of the above mentioned Parish will be held at St Benets Hall on Monday, the Fourth day of November 2013 at Seven o’clock in the evening. All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 28 Oct 2013

Peter Fyans

Clerk to the Council

**BUSINESS TO BE TRANSACTED**

1. To consider accepting apologies for absence.
2. To record Declarations of Interest from members in any item to be discussed.

(Members must declare any personal interests in any items on the agenda and state whether they are also prejudiced. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed).

1. To approve the Minutes of the last Council Meeting held on 07 Oct 2013.
2. To discuss any matters arising from the minutes.
3. To elect a Vice Chairman for the Council.
4. To receive the correspondence.
5. To receive the Report by the Planning Committee (HJ).
6. To receive the Finance Report and approve payments.
7. To receive the Report by the Asset Management Committee (PL)
8. To adjourn the meeting to allow members of the public to speak - a maximum of 5 minutes each.
9. To discuss the recording of decisions in the Minutes.
10. To receive any updates reference the Horning Waterworks Staithe (DT)**.**
11. To receive any feedback from the AMC reference car parking in the Parish (PL).
12. To discuss the possibility of erecting an Interpretation Panel at the end of St Benet’s Hall.
13. To discuss Allotment Rents for 2014/15.

**15.** To receive any District/Local Matters.

**16.** To receive items for the next Agenda.

Dates and times of next Meetings; Finance Meeting (precept setting), 7pm, St Benets Hall, 18 November 2013, Monthly Council Meeting, 7pm, 02 December 2013, St Benet’s Hall

Closure of Meeting.