local council award scheme foundation

ISSUE DATE: 24th October 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 5th November 2018 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 1st October 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. LCAS. Paper regarding tree liability
   2. BA Planning dept. Letter regarding unauthorised standing of caravan
   3. Parishioner. Note regarding 12 dead hawthorn trees near pingpong table
   4. Merchant Navy. Certificate of commemoration received for participating in the ‘fly the red ensign for Merchant Navy Day’ campaign
   5. NNDC. Precept paperwork. Grant confirmed as £586 for 2019/20 financial year
   6. NCC Highways. Response to various queries regarding highways in Horning
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
      1. NNDC. Grant and precept. £322 and £8198. Total £8520
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.09.18 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 5.11.18 | Clerk | Pension | DD | 97.86 |  |
| 5.11.18 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 5.11.18 | Clerk | Salary November | 2376 | 538.03 |  |
| 5.11.18 | HMRC | Tax | 2377 | 47.80 |  |
| 5.11.18 | URM | Glass | DD | 10.80 | 1.80 |
| 5.11.18 | PKF Littlejohn | Audit | 2378 | 240.00 | 40.00 |
| 5.11.18 | URM | Glass | DD | 18.00 | 3.00 |
| 5.11.18 | NGF play Ltd | Fencing | 2379 | 12096.28 | 2016.05 |
| 5.11.18 | Century printing | Typeset bin signs | 2380 | 19.80 | 3.30 |
| 5.11.18 | Royal British Legion | Donation for wreath | 2381 | 50.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee:
   1. Update regarding playground fencing
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
   2. Planning decisions received:
      1. BA/2018/0213/FUL. Babatru, 18 Bureside Estate, Crabbetts Marsh. Replacement Dwelling. Refused
      2. BA/2018/0363/NONMAT. Woodside, School Road. Extend kitchen wall, revise angled wall of living room extension with fixed gable end window panel, non-material amendment to previous permission BA/2018/.0041/HOUSEH. Approved
2. **Agenda items. To discuss agenda items**
   1. To discuss purchasing more bunting for the village
   2. To discuss the financing of installation and plaques for benches on the Jubilee Walk (the HBS has agreed to donate the cost of the two benches). £399 total for installation and plaques
   3. To receive a presentation from Tina Starling, Flood Resilience Engagement Officer for the Environment Agency, regarding flooding in the village
   4. To consider replacing the broken tree beside the Village sign. A parishioner has recommended a silver birch
   5. To consider plans regarding the cleaning of the War Memorial and other jobs required for 11/11. The wreath has been ordered
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 3rd December 2018**

**Closure of meeting**