local council award scheme foundation

ISSUE DATE: 26th August 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 3rd September 2018 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 4th June 2018, and matters arising.

To receive and approve the minutes of the Parish Council meeting held on Monday 6th August, and matters arising

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Parishioner. Complaint regarding lighting at The Swan Inn
   2. NCC. Response from Highways Engineer regarding a possible PP bid for footpath 11.
   3. Parishioner. Request for more appropriate / polite signage on the Village Green
   4. Parishioner. Request for the St George’s Flag to be flown on April 23rd each year
   5. Parishioner. Request to purchase silhouettes to remember the WW1 fallen within the parish
   6. BA. Broads Parish Forum. Wednesday 19th September. Yare House. 6.30pm to 8.30pm
   7. The Friends of St Benet’s Abbey. Thanks for Parish Council support for their National Lottery bid, which was successful
   8. Cllr Varley. Recommendation regarding further gates on the recreation ground
   9. Parishioner. Request for pedestrian crossing at Ropes Hill
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.08.18 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 3.09.18 | Clerk | Pension | DD | 97.86 |  |
| 3.09.18 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 3.09.18 | Clerk | Salary August | 2365 | 527.23 |  |
| 3.09.18 | HMRC | Tax | 2366 | 47.80 |  |
| 3.09.18 | Peter Iddon | Dog poo bags | 2367 | 99.00 | 16.50 |
| 3.09.18 | Carol Gilden | Grass cutting at sign, April May and June | 2368 | 132.00 |  |
| 3.09.18 | Victoria Church | Reimbursement from ruined clothing on play equipment | 2369 | 19.50 |  |
| 3.09.18 | A Darby | Reimbursement for Jewsons Concrete | 2370 | 90.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Rolfe. Report on the Circus
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2018/0213/FUL. Babatru, 18 Braeside Estate, Crabbetts Marsh. Replacement dwelling
   2. Planning decisions received:
2. **Agenda items. To discuss agenda items**
   1. To consider a suggestion to place additional fencing / gates around the perimeter of the recreation ground
   2. To confirm meeting dates for 2019
   3. To consider moving all of the recycling bins to a different location to save space on the Village Hall car park
   4. To discuss a launch for the Jubilee Walk, possibly incorporating the school
   5. To receive a presentation from AW regarding a £900K improvement scheme within the village
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 1st October 2018**

**Closure of meeting**