local council award scheme foundation

ISSUE DATE: 28th February 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Wednesday 4th April 2018 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th March 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NNDC. Local Ward Boundaries from May 2019. One District Cllr to cover Horning and Ludham (St Benet Ward)
   2. BA. Application for works to trees. St Benet’s Green, Oak Tree thin.
   3. Anglian Water. Grant Tufts. Confirmation of current status regarding Ferry Road flooding
   4. NNDC. Big Society Fund. Response to Big Society Fund bid
   5. M&B. Response to complaint regarding pothole outside The Swan Inn
   6. Horning Boat Show. Date of show confirmed as 5th May 2018. Risk assessment being finalised, request for grass to be cut prior to the show, as usual
   7. BA. Application for works to trees. Tealby, 78 Lower Street. One beech tree felled, one Rowan tree felled. To be replaced with one silver birch and one beech tree
   8. Target Trees. Update on Village Green Oak Tree
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. £175 Jubilee Walk donations
      2. £140 slipway payments
      3. £58 allotment income
      4. £999.86 VAT repayment
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. Paid by Clerk and PC. £94.68
      3. DD. Ralph Morris. £130. Litter picking
      4. DD. URM. Glass recycling. £10.80 inc £1.80 VAT
      5. Chq. 2331. Clerk salary. £536.24
      6. Chq. 2332. HMRC. Tax. £40.60
      7. Chq. 2333. Andrew Darby. £35.04
      8. Chq. 2334. Horning Village Hall. Electricity. £30
      9. Chq 2335. Peter Iddon. Dog poo bags. £49.80
3. **Asset Management.** To receive the report from the Asset Management Committee
   1. Village Hall car park potholes
4. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Darby. Jubilee Walk update
   2. Cllr Darby. Donation of dog’s drinking trough
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. PF/18/00204. 1 The Avenue. Erection of detached garage to front of dwelling (amended plans)
      2. BA/2018/0097/HOUSEH. Marina Outlook, Ferry Marina. Replacement windows, doors and balustrade to upvc and installation of bifold doors to balcony.
      3. PF/18/0409. 28 Parkland Crescent. Single-storey front, side and rear extensions including changes to roof height/ profile and internal alteration to provide disabled living accommodation
   2. Planning decisions received:
      1. BA/2018/0008/HOUSEH. The Boat House, Ferry Road. One and a half storey extension and other alterations. Approval granted
      2. BA/2018/0050/NONMAT. Ferry Marina, Ferry Road. Approval granted
2. **Agenda items. To discuss agenda items**
   1. To consider financing approx. £400 for tree posts beside each Jubilee Tree. NB the ‘tree fund’ from Horning Trees stood at £188 and receipts from Jubilee Walk donations stand at around £340
   2. To consider a request to use the Village Green for the Horning Village Fayre on Sunday 19th August
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on WEDNESDAY 9TH MAY 2018. THE MAY MEETING IS THE ANNUAL MEETING OF THE PARISH COUNCIL. IT WILL TAKE PLACE TOGETHER WITH THE ANNUAL PARISH MEETING**

**Closure of meeting**