ISSUE DATE: 28th February 2018

 **NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 5th March 2018 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th February 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. War Memorial Trust. Response to request for information
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
		2. DD. Clerk Pension. £94.68
		3. DD. Ralph Morris. £130. Litter picking
		4. DD. URM. Glass recycling. £21.24 inc £3.54
		5. Chq. 2328. Clerk salary. £511.22
		6. Chq. 2329. HMRC. Tax. £47
		7. Chq. 2330. L.Harmer Tree and Garden Services. £190
3. **Asset Management.** To receive the report from the Asset Management Committee
	1. Big Society Fund bid update
4. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Darby. Jubilee Walk update
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:

BA/2018/0041/HOUSEH. Woodside, School Road. Rear single storey extension to bungalow

* 1. Planning decisions received:
		1. BA/2018/0050/NONMAT. Ferry Marina, Ferry Road. Re-arrangement of external windows and doors, non-material amendment to previous permission BA/2017/0190/FUL. Permission granted
		2. BA/2017/0438/HOUSEH. Broadshaven, Horning Reach. One and half storey extension and balcony with doors. Approval granted
		3. BA/2017/0430/HOUSEH. Willow Fen, 3 Grebe Island, Lower Street. Approval granted
1. **Agenda items. To discuss agenda items**
	1. To receive members of Anglian Water, NNDC and the Environment Agency to discuss the flooding issues on Ferry Road and to consider options for solving the problems there
	2. To consider which sub-committees Cllrs Varley should join
	3. To consider renewing the Parish Council’s General Power of Competence (required annually)
	4. To confirm the Council Litter pick contract following amendment
	5. To consider a quotation for work on the Jubilee Walk from Liam Harmer Tree and Garden Services - £180
	6. To consider the Tree Report for the Oak Tree on the Village Green and to agree future steps
2. **To list items for the Horning Reach Parish News**
	1. Allotment vacancy at Upper Street allotments
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on WEDNESDAY 4th April 2018. THE MAY MEETING IS THE ANNUAL MEETING OF THE PARISH COUNCIL. IT WILL TAKE PLACE ON WEDNESDAY 9TH MAY 2018, TOGETHER WITH THE ANNUAL PARISH MEETING**

**Closure of meeting**