ISSUE DATE: 28th November 2017

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Wednesday 3rd January 2018 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 4th December 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. BA. Woodside, School Road. Application for works to trees approved. Leylandii Felled
   2. Request made to The Swan for £130 towards litter picking in the village
   3. BA. Consultation reminder for the Broads Local Plan
   4. Flood Warden. Response regarding civil contingencies and flood warden work
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. Bowls Club rent. £5
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. £94.68
      3. DD. Ralph Morris. £130. Litter picking
      4. DD. URM. £10.98 inc £1.83 VAT
      5. Chq. 2319. HMRC. Tax. £47
      6. Chq 2320. Clerk salary. £511.78
      7. Chq 2321. Peter Iddon. Dog poo bags. £45.75
      8. Chq 2322. Carol Gilden. Cutting Green and Sign. £77
      9. Chq 2323. Patrina Avellino. Tree tags. £37.02 inc £6.17 VAT

**Asset Management.** To receive the report from the Asset Management Committee

* 1. Big Society Fund bid

1. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
2. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2017/0447/CLEUD - Willow Wren, Burehaven, Lower Street, Horning. Lawful Development Certificate. No response sent
      2. BA/2017/0438/HOUSEH - Broadshaven, Horning Reach. One a half storey extension. Decision to be made at meeting
      3. BA/2017/0454/COND. Hoveton Marshes, Horning Road. Not in parish. No response sent
      4. PF/2017/2151. Land at 27 Pinewood Drive. Variation of conditions to allow variation of windows and doors. No response sent following discussion. Small alteration
      5. PF/17/2004 Ropes Hill Farm Bungalow, Neatishead Road. Removal of agricultural occupancy condition. Supported
      6. BA/2017/0448/FUL. Cedar Lodge, Ropes Hill. Alteration to elevations. No change to Parish Council response
   2. Planning decisions received:
      1. BA/2017/0391. Deerfoot, 76 Lower Street. Application approved
      2. BA/2017/0340. 12 Bureside Estate, Crabbetts Marsh. Application approved
2. **Agenda items. To discuss agenda items**
   1. To ratify the ‘indications’ given from the December Parish Council meeting
   2. To sign the precept request for NNDC for £16,396
   3. To approve the Asset Management Plan as per email circulated 4th December 2017
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 5th February 2018**

**Closure of meeting**