**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 4th December 2017**

**Present:**

 **Cllr P Iddon**

**Cllr G Martin**

**Cllr A Seddon**

**Cllr A Darby**

**Cllr P Avellino**

**Cllr K Horey**

**Cllr K Smith**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

**The Chairman noted that no decisions would be made at the meeting, due to the short notice having been given (on the parish noticeboard) for the meeting. The Chairman noted that in future ‘Notice of Meetings’ would be placed on the noticeboard to prevent a reoccurrence of the issue. The Chairman noted that indications would be given at the meeting, and those indications ratified at the January meeting**

**The meeting started at 7.26pm, following an item, which was discussed outside of the meeting (item 5e)**

1. **Apologies.** Cllrs Davis, C Smith and Gilden had sent their apologies, which were accepted
2. **Declarations of Interest.** Cllr Horey noted that his wife had made the Horning Boat show request (item 11g)
3. **Minutes of the previous meeting.** The minutes of the meeting held on Monday 6th November were confirmed as a true and correct record, and were signed.
4. **Actions from previous minutes:** none
5. **Correspondence**
	1. NNDC. Notification of listing: Horning War memorial, St Benedict’s Churchyard, Church Road. Statutory list of Buildings of Architectural or Historical interest. The Chairman noted that the War Memorial was now listed as an asset (entry number 1450471). It was noted that the war memorial is a well-executed example of the Celtic wheel-head across type of war memorial. The simple yet dignified memorial commemorates the servicemen from the local community who died during WW1. It also has group value with the Grade II listed Church of St Benedict. A dedication was added to the memorial for the single casualty from WWII and this adds to its historic interest. Noted
	2. NNDC. Civil Contingencies within the area. It was noted that Roger Tomkins is the Flood Warden in the village. The Clerk would check on this with him.
	3. St Benet’s PCC. Thanks for donation, which goes towards the upkeep of the burial ground, the Horning Reach, and St Benet’s Hall. Noted
	4. Receipt of quotation from grass cutting company for cutting of recreation ground for £2450 + VAT. Noted
	5. Member of the public. Suggestion regarding playground fencing. This matter was discussed prior to the Parish Council meeting so that the parishioner was able to leave the meeting as soon as possible. The member of the public (Mr Mckenna) suggested that a fence be placed across the middle of the recreation ground rather than around the play area. Cllr Avellino noted that there was a public right of way across this area, so a fence would be illegal. Mr Mckenna also suggested that the fencing need not be ROSPA approved, which the Council found not to be the case. Councillors noted their surprise that any parishioner could consider that the Council doesn’t invest a huge amount of time, money and effort on the eradication of dog mess being left around the village. The District Councillor (the self-named ‘Poo Fairy’) also noted her exasperation at this claim. The Chairman noted that the Council has no legal powers of enforcement and could not ban dogs from the recreation ground. It was noted that a fence across the middle of the recreation ground would impact on ancillary uses such as the Horning Boat Show. It was also noted that cricket matches could not be played on the recreation ground if it had a fence across it. The Chairman also replied that he felt that it was important to have a fence to prevent younger children from running off (potentially down the Lower Street steps or on to the car park). He noted that he has had personal experience of this. The Chairman thanked Mr Mckenna and his wife, in her absence, for their proposal and interest in village matters
	6. Member of the public. Drains on Ferry Road. This subject was discussed again at length. The Chairman noted that Anglian Water had confirmed that the water flowing from the manhole covers on Ferry Road was not contaminated. The Clerk would contact the parishioner concerned and give an update on the situation with Ferry Road
6. **Finances:**
	1. To receive confirmation of finances. Cllr Martin noted that he had signed both the October and November bank reconciliations
	2. The following receipts were noted:
		1. At the December meeting, Cllr Darby gave £134.79 to the Clerk for banking. The money had been collected from the 2 x donation boxes near the Village Green
	3. The following payments were authorised:
		1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
		2. DD. Clerk Pension. £94.68
		3. DD. Ralph Morris. £130. Litter picking October
		4. DD. URM. £18 inc £3 VAT
		5. Chq. 2313. HMRC. Tax. £47
		6. Chq 2314. Clerk salary. £551.38
		7. Chq 2315. Patrina Avellino. Flag reimbursement. £48.95 inc £8.16
		8. Chq 2316. SLCC membership. £49
		9. Chq 2317. Century printing. Arrow sign for boat waste. £12.60 inc £2.10 VAT
		10. Chq 2318. Catherine Jeffery. Plants and soil for planters. £97.61
7. **Asset Management.**
	1. Cllr Darby would be meeting with another fencing contractor (Jackson Fencing) on 21/12/17 and the Council would be putting the bid in before February.
	2. Cllr Avellino noted that she did not know who had filled in the potholes on the Village Hall car park. The Clerk would ask Betty Woodcock.
	3. Cllr Avellino noted that NCC would remove and repair the information board
	4. The Chairman would remove the very valuable new flag and replace it with the Norfolk flag during the worst weeks of winter
	5. Liam Harmer would be dealing with the Oak tree on the Village Green
	6. Liam Harmer would quote on the Jubilee Walk trees in the Spring
8. **Parish Councillor reports.**
	1. Cllr Darby. Horning Working Group. Cllr Darby confirmed that himself, with Gillian Jeckells and Bernice Dunham had cleared up the Village Staithe area around St Benet’s Hall. The Council thanked them very much for their hard work
9. **Parishioners’ Matters: The meeting was adjourned at 8 pm for public participation**
	1. **District / County Councillor report**:
	2. District Cllr Mcgoun noted that she had worked on the Ferry Road flooding issue and that the Church commission was working with Anglian Water and the Environment Agency but that it was all taking a very long time. She would continue to give updates at meetings
	3. A member of the public strongly urged the Council not to consider bisecting the recreation ground as per the proposal under 5e above

**The meeting was reconvened at 8.25 pm**

1. **Planning:**
	1. **Planning applications received**
		1. BA/2017/0456/HOUSEH. Arleman, Ropes Hill. Proposed side and rear single storey extensions. **Supported**
		2. BA/2017/0448/FUL. Cedar Lodge, Ropes Hill. Replacement boat shed. **Supported**
	2. **Planning decisions received and noted:**
2. **Agenda items**
	1. To approve some changes to the Standing Orders, required for Quality Council Status, with a view to receiving Quality Council status once these have been approved. Councillors had checked these and were happy to adopt them, following ratification at the January meeting
	2. To confirm that the Parish Council will not hold a meeting in July (rather than August) due to summer holidays. The Council indicated that this would not be a problem
	3. To receive and note the Finance Committee minutes. The Council indicated that it approved these minutes
	4. To agree the Parish Council precept for 2018/19. Councillors indicated that they were satisfied with these figures. The Clerk would confirm the precept following the January meeting
	5. To confirm two Councillors to judge the allotment competition in May. The Council suggested that this item be postponed until nearer the time of the competition
	6. To confirm that the Parish Council is happy for St Benet’s PCC to hold Carols around the Christmas tree at 6.30pm on 19th December in aid of the Benjamin Foundation. Councillors were delighted that this would be going ahead again
	7. Horning Boat Show. Request for support. Note that the HBS have invited Redwings Horse Sanctuary to bring 2 x Shetland ponies and that they will cause no damage to the playing field. It was noted that the Horning Boat Show had also assured the Council that they would risk assess the boat show as usual and Redwings and the HBS would have their own insurances. Councillors indicated that this would be acceptable
	8. To consider allowing the Bowls Club to use a MW White paper bank, placed on the left hand side of the car park, near the Bowls Club. The Council noted that this was on land managed by the Bowls Club but indicated that there was no concerns with this.
3. **To list items for the Horning Reach Parish News:**
	1. To thank the Horning Working Group for their work around the Village Green. Bernice Dunham, Gillian Jeckells and Cllr Darby.
4. **HTo nominate a Councillor to undertake the playground checks:**
	1. Cllr C Smith would undertake the playground checks for the month
5. **To identify other items at the Chairman’s discretion:**
6. **To identify the next venue for the SAM2 sign:** This was not discussed as the SAM2 sign plans were still in place from the previous meeting
7. **Closure of meeting at 8.49 pm and details of the next meeting:**

**WEDNESDAY 3rd January 2018, St Benet’s Hall, 7pm**