ISSUE DATE: 28th November 2017

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 4th December 2017 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th November 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NNDC. Notification of listing: Horning War memorial, St Benedict’s Churchyard, Church Road. Statutory list of Buildings of Architectural or Historical interest
   2. NNDC. Civil Contingencies within the area
   3. St Benet’s PCC. Thanks for donation, which goes towards the upkeep of the burial ground, the Horning Reach, and St Benet’s Hall
   4. Receipt of quotation from grass cutting company for cutting of recreation ground for £2450 + VAT
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. £94.68
      3. DD. Ralph Morris. £130. Litter picking October
      4. DD. URM. £18 inc £3 VAT
      5. Chq. 2313. HMRC. Tax. £47
      6. Chq 2314. Clerk salary. £551.38
      7. Chq 2315. Harrison EDS. £48.95 inc £8.16
      8. Chq 2316. SLCC membership. £49
      9. Chq 2317. Century printing. Arrow sign for boat waste. £12.60 inc £2.10 VAT
      10. Chq 2318. Catherine Jeffery. Plants and soil for planters. £97.61
3. **Asset Management.** To receive the report from the Asset Management Committee
   1. Big Society Fund bid
4. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Darby. Horning Working Group
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. None
   2. Planning decisions received:
      1. None
2. **Agenda items. To discuss agenda items**
   1. To approve some changes to the Standing Orders, required for Quality Council Status, with a view to receiving Quality Council status once these have been approved
   2. To confirm that the Parish Council will not hold a meeting in July (rather than August) due to summer holidays
   3. To receive and note the Finance Committee minutes
   4. To agree the Parish Council precept for 2018/19
   5. To confirm two Councillors to judge the allotment competition in March
   6. To confirm that the Parish Council is happy for St Benet’s PCC to hold Carols around the Christmas tree at 6.30pm on 19th December in aid of the Benjamin Foundation
   7. Horning Boat Show. Request for support. Note that the HBS have invited Redwings Horse Sanctuary to bring 2 x Shetland ponies and that they will cause no damage to the playing field
   8. To consider allowing the Bowls Club to use a MW White paper bank, placed on the left hand side of the car park, near the Bowls Club
3. **To list items for the Horning Reach Parish News** 
   1. To thank the Horning Working Group for their work on the slipway
4. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on WEDNESDAY 3th January 2018**

**Closure of meeting**