**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 4th September 2017**

**Present:**

**Cllr P Iddon**

**Cllr A Gilden**

**Cllr K Smith**

**Cllr P Avellino**

**Cllr A Seddon**

**Cllr A Darby**

**Cllr C Smith**

**Cllr I Davis**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllrs Martin and Kibler had sent their apologies, which were accepted
2. **Declarations of Interest.** No declarations of interest were made
3. **Minutes of the previous meeting.** The minutes of the meeting held on Monday 4th July were confirmed as a true and correct record, and were signed.
4. **Actions from previous minutes:** none
5. **Correspondence**
   1. Letter from resident regarding village car parking. The letter had suggested various changes to the current car parking arrangements in the village. It was AGREED that the clerk would write to the resident explaining that the Parish Council does not have any parking enforcement facility and that sadly residents are forced to live with the parking situation in the village. It was also noted that the police are not in a position to take action on poor parking within the village, and will not take action on cars parked on single yellow lines. Councillors noted that many complaints are received regarding the empty Horning Sailing Club car park, but that nothing could be done to prevent those complaints. It was also noted that the Village Hall car park near to the Bowls Club is leased by the Bowls Club so it could not be used for further Village Hall / free car parking
   2. Letter from resident regarding access on the recreation ground in order to undertake works on private property. **AGREED.** The resident had attended the meeting and assured the council that his contractors would take the necessary measures regarding health and safety / risk assessments
   3. Receipt of the Broads Plan 2017. For circulation amongst Parish Councillors. Noted
   4. Mrs Woodcock. Complaint that rubbish is being dumped on and beside her property. Councillors sympathised with Mrs Woodcock and noted that many of them pick up litter on a daily basis around the village. The **Clerk** would write to Mrs Woodcock offering the Council’s sympathy
   5. Dick Turpin. Tennis court update / request for consideration given to a MUGA. Mr Turpin had attended the meeting and explained his suggestion for a MUGA in the village. There was some discussion on the subject and it was agreed that the item would be on the following agenda. It was also agreed that any item as significant as a MUGA would require significant consultation with villagers. It was noted that 23% of respondents to the village plan had asked for tennis within the village (in 2011) and that a MUGA would cover tennis, football and basketball as well as other sports. Cllr Darby noted that he had some experience of MUGA in Spain and that they were predominantly used by 19 to 50 year olds and he queried whether Horning has the right demographic for a MUGA. It was queried whether a MUGA would be for residents or for tourists. The **Clerk** would contact other Parish Councils who have a MUGA. Concerns were raised such as the cost of management and the potential noise for residents
   6. BA. Non material amendment. BA/2017/0295/NONMAT. Anchor Lodge, 38 Lower Street. Replacement of proposed glass panels with vertical metal railings and metal handrails, non material amendment to previous
6. **Finances:**
   1. To receive confirmation of finances. Cllr Davis noted that the Parish Council finances were in order and that he had signed the bank reconciliation for the previous two months.
   2. The following receipts were noted:
      1. HMRC. VAT refund. £6653.09
      2. Allotments. £38 and £28.50
      3. NCC. £36.95
   3. The following payments were authorised:
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. S/O. CGM Landscaping September. £81.82 inc £13.64 VAT
      3. DD. Clerk Pension. August £ 94.68 (partly paid by Clerk)
      4. DD. Clerk Pension. September £94.68 (partly paid by Clerk)
      5. DD. Ralph Morris. £130. Litter picking August
      6. DD. Ralph Morris. £130. Litter picking September
      7. S/O. URM glass. £36 inc £6 VAT
      8. Chq. 2293 Clerk salary and expenses August / September. £1082.27
      9. Chq. 2294. HMRC. Tax. September. £46.80
      10. Chq. 2295. Donation to Merchant Navy to fly the Red Ensign. Clerk. £20
      11. Chq. 2296. Carol Gilden. Gardening in June and July. £297.50
      12. Chq. 2297. Keith Buck. White lining paint, steps from recreation ground and near Mrs Woodcock’s property on the restricted byway. £250
      13. Chq.2298. Mazars LLP. External audit. £120 inc £20 VAT
7. **Planning:**
   1. **Planning applications received**
      1. PF/17/1229. Land at 27 Pinewood Drive. Erection of two storey dwelling
      2. BA/2017/0226/FUL. South Quays Marina, Horning Reach. Basin extension with 3 additional moorings. PC supported August 2017
      3. PF/17/1368. Tyegate, Lower Street. Balustrade to existing flat roof area on front of dwelling to form first floor balcony. Supported
   2. **Planning decisions received and noted:**
      1. BA/2017/0190/FUL. Ferry Marina, Ferry Road. Extension to boatshed. Approval granted
      2. PF/17/0787. Greenleas, Upper Street. Variation of condition 2 to omit front bay window and insert flush window. Permitted
      3. BA/2017/0126/HOUSEH. Whitegates, 32 Lower Street. Replacement doors and windows. Permission granted.
      4. BA/2017/0003/REF. Eagles Nest, Ferry Road. Change of use of first floor of boathouse to residential manager’s accommodation associated with the adjacent King Line Cottages. An appeal has been made to the Secretary of State in respect of this application
8. **Asset Management.** 
   1. Quayheading at Ludham Bridge. Update. Cllr C Smith noted that Mr Wade had started the work. He had agreed with Mr Wade that the Parish Council would purchase the wood and reclaim the VAT
   2. Fenland Leisure quotation. Cllr Avellino noted that she would be meeting with Fenland Leisure the following week. She also noted that she had been looking for a welder to work on the slide (playground equipment). The Chairman informed the Council that he felt that the piece of equipment was not currently fit for purpose and that it should be taken out of commission until such time as it could be fixed or scrapped. Cllr C Smith noted that he knew of a company which would fix the slide. He therefore immediately arranged for the company to come out and view the slide the following day. (note: on Friday 8th September Cllr C Smith confirmed that he had viewed the slide with Chris Bunn, who had confirmed that he would weld the slide by the end of the following week). Cllrs thanked Cllr C Smith
   3. Oak Tree on Village Green (work due in September). D Cllr Mcgoun had checked if the tree had a TPO and had confirmed to the Clerk that as the tree was in a conservation area it would need to include a works to trees. The Clerk noted that she felt that a tree surgeon would arrange this on behalf of the PC.
   4. Action from playground inspections. The Chairman had noted in item 8b (above) that he felt that these playground inspections should be reported on and acted on more efficiently and effectively. It was **AGREED** that the asset management committee should hold a meeting and review the maintenance plan with a view to delivering a maintenance budget for the precepting process
9. **Parish Councillor reports.** To receive Parish Councillor reports
   1. The Chairman noted that the white lines, as mentioned at the previous meeting, beside the Staithe and Willow, had been completed successfully and had not ‘washed away’.
   2. The Chairman noted that he had spoken with John Cater of JC window cleaning about the washing of the bus shelters. Mr Cater had kindly offered to clean the bus shelter free of charge every three months. The Chairman would write a note of thanks in the Parish News
10. **Parishioners’ Matters: The meeting was adjourned at 8.20 pm for public participation**
    1. **District / County Councillor report**: County Councillor Price had attended the meeting. He would be sending a report to the Clerk regarding Ferry road. He noted that Anglian Water had been sent a letter explaining that they are responsible for the drainage on Ferry Road. It was noted that it was important to stop the surface water from sitting on the road. The chairman contributed that he believed that the central government advice is that a sewer is the responsibility of the relevant Water company if there are more than two private household connections to it. The chairman also noted that NCC had resurfaced Ferry Road around seven years ago

**The meeting was reconvened at 8.45 pm**

1. **Agenda items**
   1. To consider the Church Commissioners’ (Savills) request for a rent review. Rent has increased from £500 to £525 (5%), and to sign the relevant memoranda**.** Cllrs  **AGREED** this but the Clerk would revert and ask why Savills were insisting on back dating payments to 2014.
   2. To review the responses to the local council award scheme - items 1, 2, 3 which have been re-worked prior to re-submitting the paperwork. Cllrs **AGREED** that they had checked this and that the paperwork could be resubmitted
   3. To consider whether Councillors wish to meet with NNDC Community Housing to discuss potential housing in Horning. The Clerk explained that she had been liaising with Graham Connolly and explaining that, as Horning is up to capacity in terms of drainage, it would be an unlikely venue for new homes. Nevertheless Mr Connolly had replied to say that ‘*I have now had discussions with colleagues in the planning department.  I understand that locally Anglian Water has a problem with the amount of water it is discharging; it is in breach of its licence.  This has delayed the development of a site for 20 market homes in Horning.  However, Anglian water is working to deal with the problem.  Community led housing, like all housing developments takes time to develop.  So I think we can consider plans whilst Anglian Water resolve their problems.*

*Horning is a service village and this means there are sites identified for housing development in the village.  Not all of the sites have been developed.  In addition local planning policy allows for the development of affordable housing on exception sites.  These are sites which would not normally get planning permission.  For exception sites the Council policy requires that the housing must…*

*·          Meet a proven local housing need.*

*·          Adjoin the existing settlement.*

*·          Meet a local housing need at an affordable cost for the life of the property.*

*I don’t underestimate the difficulty in finding suitable land.  Often Councillors are the ones that can identify sites using their local knowledge.*

*One of the benefits of Community Led Housing and the Community Housing Fund is that the local community can seek benefits in addition to new homes.  For example, this might take form of a children’s playground or an income stream to support community events.  So I will be seeking views about additional benefits as well as affordable housing.’* Councillors **AGREED** to invite Mr Connolly to attend the October Parish Council meeting

* 1. To consider co-opting a new Parish Councillor. Ken Horey had attended the meeting and introduced himself and explained his background. There were no other current applicants. Cllrs therefore **AGREED** unanimously that Ken Horey should become a Parish Councillor. The **Clerk** would arrange the necessary paperwork

1. **To list items for the Horning Reach Parish News:**
   1. Playground slide out of use
2. **HTo nominate a Councillor to undertake the playground checks:**
   1. Cllr C Smith would undertake the inspection for the month of September
3. **To identify other items at the Chairman’s discretion:** 
   1. The Chairman noted that during the next meeting it would be ideal to have a ‘brainstorming session’ where Councillors could consider their ‘wish lists’ for the village.
4. **To identify the next venue for the SAM2 sign:** Cllrs agreed that the SAM2 sign should be moved to Lower Street at the bottom of Hillside Road
5. **Closure of meeting at 9.20 pm and details of the next meetings:** 
   1. **Monday 2nd October 2017**