**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 6th February 2017**

**Present:**

 **Cllr P Iddon**

 **Cllr R Martin**

**Cllr A Darby**

**Cllr K Smith**

**Cllr P Kibler**

**Cllr Davis**

**Cllr Avellino**

**Cllr C Smith**

**Cllr A Seddon**

**Cllr A Gilden**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllr Foreman had not attended the meeting.
2. **Declarations of Interest.** Cllr Gilden noted an interest in item 7a iv) on the basis that the property neighbours her own. Cllrs Gilden and Iddon noted an interest in item 11b on the basis that they are on the Village Fayre committee. Cllr C Smith noted an interest in item 5j on the basis that he has a business in the village
3. **Minutes of the previous meeting.** The minutes of the meeting held on Wednesday 4th January 2017 were confirmed as a true and correct record, and were signed.
4. **Actions from previous minutes:**
	1. Tree inspection. Cllr Darby had received the tree inspection report and had been trying to contact Ian Flatters, the tree surgeon to get more information from him. Noted
	2. Tennis court. Cllrs confirmed that all the neighbours had been contacted and all were happy for the Parish Council to go ahead with contacting the owner of the tennis court.
5. **Correspondence**
	1. PCSO report. The Police had received 6 calls since the previous meeting including reports of rowdy behaviour, reports of thefts, reports of suspicious circumstances, calls for information and road related calls. There had also been 5 reported crimes in the previous month. Between 20th and 24th January there had been 4 thefts from vehicles left insecure around the Mill Hill area, and between 20th and 30th January damage had been done to a vehicle parked on Abbotts Road. Noted
	2. NALC. PKF LittleJohn LLP nominated as external auditors for financial years 2017/18 to 2021/22. Noted
	3. BA. Appeal against enforcement notice. BA/2016/0001/ENF. Staithe ‘n Willow Tea Rooms, 16 Lower Street. Erection of unauthorised fencing. Appeal dismissed, enforcement upheld. Noted
	4. BA. BA/2016/0393/CLEUD. Plot 27, Bureside Estate, Crabbetts Marsh. Lawful Development Certificate for 10 years personal holiday use. Decision taken to take no enforcement action in respect of the use because the time for taking enforcement action has expired and the use does not constitute a contravention of any requirements of any enforcement notice in force. Noted
	5. BA/2016/0406/HOUSEH. 26 Crabbetts Marsh. Replace door with window. Application withdrawn. Noted
	6. Village Fayre Organisers. Request to hold Fayre on Sunday 20th August and to use the Village Green. The Chairman noted that the Village Fayre organisers had agreed to give any profit from the Fayre to Horning Church and to Marie Curie Cancer Support. The Parish Council **AGREED** to allow the Village Fayre to take place on the Village Green
	7. Parishioner. Email regarding litter and footpaths. A parishioner had written to complain about litter in the village and also to note that the footpath from The Avenue to Lower Street should not be resurfaced but simply top dressed. The Chairman confirmed that indeed this had been the intention of the Parish Council and that a grant request was with Norfolk County Council to ask for match funding to improve the footpath. Cllr Avellino confirmed that she would know by the following meeting if the grant request was successful or not. Cllr Kibler noted that there was no law preventing parishioners from picking up litter when they see it
	8. NNDC. Public Space Protection Order Consultation. The Clerk noted that there were no dog bans in the village but that there is at least one in the majority of other villages. She highlighted that in particular it is important to have a dog ban on children’s play areas due to the risk of toxoplasmosis.
	9. The Village Plan group. Traffic calming measures recommendation. The Chairman confirmed how grateful the Parish Council is to those involved with the Village Plan. He noted that he himself had been involved with the Village Plan in the past and that it is a time consuming task. He also noted that he didn’t believe that there was a speeding issue in the village, further to the scrutiny of SAM2 data. **The Chairman** would speak with the Village Plan leader and show him the SAM2 data
	10. BT contractors. Road closure. **The Clerk** was asked to confirm with HAL when the road closure would be taking place as there were two potential dates being advertised. The Clerk would ask that any road closure did not overlap the Easter holidays
	11. NALC. Transparency fund. Approval for purchase of laptop for £312.50. Proposal for purchase of printer / Scanner. The Council **AGREED** that the Clerk should put in a transparency bid for a printer/scanner
	12. NCC. Road closure 12th February on Neatishead Road. Noted
	13. UK Power Networks. Details regarding powercuts and information for vulnerable people. Noted
	14. Broadskies Gallery. Request to use the Village Green for painting 21 – 25 September. **AGREED**
	15. BA. Updated position statement regarding Knackers Wood Water Recycling Centre. The Chairman explained that Anglian Water Services and the Environment Agency had prepared the joint position statement on the Recycling Centre but that it was very similar to the Broads Plan recently published by the Broads Authority. The Parish Council agreed that there was no requirement to send a response
6. **Finances:**
	1. To receive confirmation of finances. Cllr Davis confirmed that he had seen the monthly bank reconciliation and he had approved the bank reconciliation for the month
	2. The following receipts were noted:
		1. The Swan. £130 for a year of litter picking, and £50 for painting the bollards. £180 total
	3. The following payments were authorised:
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. DD. Clerk Pension. £93.76 inc £52.09 PC contribution (Payment to be taken 22.02.17)
		3. DD. Ralph Morris. £130. January litter picking (DD 1.2.17).
		4. S/O. URM glass. None in January
		5. Chq 2254. Clerk salary and expenses. £516.13
		6. Chq 2255. CANCELLED
		7. Chq 2256. Carol Gilden. Gardening November and December. £224.50
		8. Chq 2257. Keith Buck. Work at the playground and 4 posts on village Staithe, reflectors on posts. £475
		9. Chq 2258. Post Office Ltd. HMRC. £67.00
7. **Planning:**
	1. **Planning applications received**
		1. PF/16/1562. The Wherry, 2 James Road. Single storey extension and creation of pitched roof associated with conversion of garage to annexe. Amended description. Supported
		2. BA/2016/0400/FUL. Land at, Grebe Island, Lower Street. Replace Boat Hire offices and Workshop. Cllr Kibler noted that the Council had invited the applicant to attend the meeting. He also noted that both the EA and the Broads Society were opposing the application. The BA officer had also asked 14 questions which seemed not to have been answered by the applicant. Councillors held a vote and agreed to support the application (2: neutral, 7: support, 1: abstention)
		3. BA/2017/0013/HOUSEH. Plot 27, Bureside Estate, Crabbetts Marsh. Extension. Supported
		4. PF/17/0089. 13 Broadwater Way. Single Storey rear extension. Supported
		5. BA/2016/0323/FUL. Bureside, Waterworks Lane. Amended plans for replacement dwelling and associated works. Supported
		6. BA/2017/0030/FUL. Moorings Opposite Thurne Dyke Windpump. Replacement Quayheading. Supported
	2. **Planning decisions received and noted:**
		1. PF/16/1692. 6 Abbot Road. Single storey extension to rear of dwelling and rear of garage. Permitted. Noted
8. **Asset Management.**
	1. Quayheading at Ludham Bridge. Cllr C Smith noted that this would not be undertaken until well after Easter
	2. Update on Recreation Ground footpath. Cllr Avellino confirmed that the PP bid had gone in and that she was awaiting a response for this work. The Council **AGREED** that once the bid was agreed Cllr Avellino could arrange for the work to be undertaken
9. **Parish Councillor reports.** To receive any Parish Councillor reports
	1. Cllr Davis. SAM2 sign. Councillor Davis explained that it would work well if Councillors agreed the next location for the SAM2 (see item 16 below). It was agreed that Cllr Davis would provide a demonstration of the use of the SAM2 sign for any Councillors to work with Cllr Davis on the SAM2 work
	2. Cllr Davis. Speedwatch. Cllr Davis noted that he would like a co-ordinator to take over from him. It was agreed that this would be noted in the Horning Reach
	3. Cllr Iddon. Boat Waste. The Chairman noted that he had received no communication whatsoever since an email from Steve Hems in November 2016.

**Following the matters relating to Planning, the Chairman thanked Cllr Kibler for his hard work, also considering that he had been given less than 24 hours’ notice on many of the applications**

1. **Parishioners’ Matters: The meeting was adjourned at 8.09 pm pm for public participation**
	1. **District / County Councillor report**: District Councillor Barbara Mcgoun noted that there were issues in local villages with opportunist thieves taking items from unlocked cars. She also noted that she had spoken with the Big Society Fund leader and had confirmed that a fence around the play area would be favourably looked upon by the Big Society Fund. The **Clerk** would put this subject on the next agenda

D Cllr Mcgoun also noted that there had been instances of fly tipping in the church car park. She urged anyone who sees anything to contact the police.

Cllr Kibler was thanked by all Councillors and public for his invaluable work regularly replacing and purchasing the dog poo bags. The Chairman urged him to allow the Parish Council to pay for the bags but Cllr Kibler assured the Council that it was a donation

Cty Cllr Allison Bradnock noted that if the Council wished to apply for a Big Society fund she would be delighted to give her written support. She also noted that any responses to the 3RW consultation could still be sent in if required. Cllr Darby noted that he was concerned about the safety aspects of the 3RW in that Horning is a busy village. The Council asked Cllr Mcgoun to try to get a representative from the 3RW to attend a meeting and outline plans and discuss plans with the Parish Council. Cllr Darby confirmed that he had spoken with at least 10 residents all of whom had voiced concerns for safety

**The meeting was reconvened at 8.40 pm**

1. **Agenda items**
	1. To consider writing to the Sailing Club to encourage them to write to the PC when they wish to use the Recreation Ground (in order to limit indemnity). This was agreed on the basis that all users of the recreation ground for a special event should also ask permission to limit indemnity
	2. To consider granting permission for the Village Fayre to take place on the Village Green on 20th August 2017. Granted
	3. To consider a response to the Broads Plan 2017 consultation. None required as there had not been, to the knowledge of Councillors, any material changes to the Broads Plan in relation to the section of the Plan relating to Horning
2. **To plan items for the next agenda.**
3. **To list items for the Horning Reach Parish News:**
	1. Horning Speedwatch. Co-ordinator required
	2. UK Power Networks
4. **HTo nominate a Councillor to undertake the playground checks:**
	1. Cllr Avellino would undertake the checks for the month of February
5. **To identify other items at the Chairman’s discretion:** None
6. **To identify the next venue for the SAM2 sign:** Cllrs agreed that the SAM2 sign should be moved to Swan Corner for the following month
7. **Closure of meeting at 8.55pm and details of the next meetings:** Monday 6th March 2017 in St Benet’s Hall at 7pm