**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 04 April 2016 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 7th March 2016

1. **Actions from previous minutes**

To report any actions and updates from previous minutes:

* Ludham Bridge Moorings work
* Planning application for the flags
* Picnic benches on the recreation ground
* Defibrillators

1. **Correspondence**
   1. PCSO report
   2. NALC. Changes to the planning process
   3. NCC. Electronic communication on planning applications
   4. Barton Church. Ecumenical / Civic Service. Barton Church. 12th June. 9.30am
   5. Diane Moore. Resignation from the PC
   6. Horning Boat Show. Receipt of risk assessment
2. **Finance**
   1. To receive confirmation of finances
   2. To note that CGM have changed their bank details so a new Standing Order should be set up and signed
   3. To note receipts
      1. NCC. Recycling credits. £149.06
   4. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
      2. DD. Clerk Pension. £71.23 Parish Council contribution £50.88
      3. Chq no 2180. Clerk salary and expenses. £518.54
      4. Chq no 2181. Ralph Morris. Litter picking March. £130
      5. Chq no 2182. Carol Gilden. February work on green. £75
      6. Chq no 2183. NCC. Road Closure. £36
      7. Chq no 2184. NALC. Quality Council status registration. £50
      8. Chq no 2185. Savills (UK) Ltd Client Receipts Account. Allotment rent. £250
      9. Chq no 2186. Broads Authority. Planning permission for flag. £192.50
      10. Chq no 2187. Keith Buck. Slipway gate and post. £145
      11. Chq no 2188. Peter Iddon. St Benet’s Sign. £81.60 inc £13.60 VAT
      12. Chq no 2189. HMRC (Post Office Ltd). Tax. £64.60
      13. Chq no 2190. URM. Glass recycling . £13.32 inc £2.22 VAT
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2016/0096/HOUSEH. The Boat House, Ferry Road. Car Port
      2. BA/2016/0111/FUL. Southgates Boat Yard, 56 Lower Street. Recladding lean-to roof
   2. Planning decisions received:
      1. NNDC. PF/16/0126. Stone Stocks, 149 Lower Street. Erection of single-storey extensions and opening alterations. Approved
      2. BA/2015/0421/HOUSEH. Cherry Tree Cottage, 123 Lower Street. Replacement boat shed and quay heading. Approved
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllrs Iddon and Gilden. Village Fayre / Tour de Broads
   2. Cllr Davis. Sam2 update
   3. Cllr Iddon. Meeting regarding hedge on recreation ground beside TT table
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. Price for hiring out SAM2 sign (per month)
   2. Defibrillator maintenance including Arthur Edmunds’ defibrillator
   3. Consideration of what is required for the Quality Council status and a timeline put in place
   4. HBS bids – suggestions
      1. Water tank at allotments
   5. To consider instructing the work on footpaths 1 and 2, for which the Parish Council recently approved a 50:50 Parish Partnership grant, which was subsequently agreed by Norfolk County Council (three letters of support have been received)
   6. To nominate a Parish Councillor with responsibility for allotments, including the allotment competition, following Diane Moore’s resignation

1. **To receive items for the next agenda**
2. **To list items for the Horning Reach Parish News**
3. **To identify other items at the Chairman’s discretion**
4. **To confirm venue and dates of the next council and committee meetings**
   1. Monday 16th May – ANNUAL PARISH COUNCIL MEETING
   2. **Wednesday 4th May – ANNUAL PARISH MEETING (VH ANNEX)**
   3. **Monday 13th June – June Parish Council meeting**
5. **Closure of meeting**

|  |  |
| --- | --- |
|  |  |