**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 4th January 2016**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr P Iddon**

**Cllr R Martin**

**Cllr C Smith**

**Cllr D Moore**

**Cllr A Darby**

**Cllr P Kibler**

**Cllr A Gilden**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 8**

1. **Apologies.** Apologies were received and accepted from Cllrs Avellino, K Smith and Turpin
2. **Declarations of Interest.** None
3. **Minutes of the previous meeting.** The minutes of the meeting on Monday 7th December 2015 were confirmed as a true and correct record, and were signed
4. **Actions from previous minutes:**
   1. Defibrillator update. The Clerk noted that this item was on the agenda as item 11c and that the Ferry Marina, New Inn and Village Hall had all agreed to have the defibrillators / cabinets and would be engaging their own electrician
   2. Pump update. Cllr Iddon circulated photographs of the pump in its current state. He explained that he had mounted the pump on some old wood, which Councillors agreed with. Whilst it was acknowledged that this pump is very different to the 1930s pump it is believed that an older pump would have been on the Green prior to the 1930s pump and that this is likely to be of a similar type to the pump that has been donated and refurbished. Cllr Iddon then asked that Councillors confirm that they would like him to continue with the work and install the pump on the Green, so that he did not waste any further time or money on the project unnecessarily. The Parish Council **AGREED** that Cllr Iddon should go ahead with the project and that the handle should be fixed in one position for safety reasons. The Chairman thanked Cllr Iddon for his hard work on the pump
   3. Parish Partnership update – footpaths 1 and 2. The Clerk noted that Ian Wilkinson at Savils Smiths Gore had been ignoring her calls and emails and that without permission from the landowner this parish partnership bid could go no further
   4. Parish Partnership update – footpath beside playground. The Chairman noted that Cllr Avellino would be working on this and would update the Council at the next meeting
   5. Ludham Bridge moorings lease update. Cllr Martin confirmed that he would finalise this the following week
   6. Medical surgery at the Village Hall. Cllr Iddon had spoken with those concerned and confirmed that there was very little likelihood that the surgery would be reinstated at the village hall for reasons as outlined previously. In particular he noted that over a period of six weeks all the patients who had attended the ‘village hall’ surgery had driven there. This fact gave strong justification to the surgery to remove the village hall-surgeries.
   7. SAM2 sign. The Chairman noted that he had taken delivery of this sign and that it was working well. He had used it at two separate locations in the village. Councillors gave positive feedback.
5. **Correspondence**
   1. PCSO report. The PCSO had emailed a report to the Clerk as follows: the police had received 8 calls from the area since the previous meeting. 1 report of found property, 3 calls for a concern for safety, 2 reports of suspicious circumstances, 1 report of rowdy or nuisance behaviour, 1 road related call. There had been no reported crimes in the last month
   2. Parishioner. Request for allotment. The Clerk highlighted that it was difficult to identify which allotments were which and the Parish Council needed to know if there were any vacancies. **Cllr Moore** and the **Clerk** would work together to put a letter together to go out with the allotment tenancy invoices in March
   3. North Norfolk Parishes meeting. 22nd February, Cromer Parish Hall. A new initiative to encourage action on the following: 2nd homes council tax, neighbourhood plans and affordable housing. Cllrs Gilden and Iddon agreed to attend this meeting. The **Clerk** would inform the organisers
   4. M&B reply to request for litter picking contribution. M&B had replied to the Clerk’s request to put £135 per year towards litter picking in the village. The Clerk had collected £135 from The Swan. Noted
   5. Anglian Water. Road Closure – Lower Street. 24.02 to 26.02. Noted.
   6. Came and Co Insurance. Increase in insurance premium to cover SAM2 sign - £17.46 (rolled over to 2016). Noted
   7. Wyn Nurse, NNDC. Walking football. Request to have 5-a-side football pitch marked out. The Chairman noted that NNDC had agreed to pay for the initial mark out fee of £125. The Chairman asked that the Clerk confirm that NNDC agree to pay before any commitment is made.
6. **Finances:**
   1. To receive confirmation of finances. The Finance Committee Chairman noted that he had checked the bank reconciliation for the month against the bank statements and that the finances were in order
   2. The Council noted the following receipts:
      1. Recycling credits. £234.86
   3. The Council authorised and agreed the following payments:
      1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
      2. Chq no 2159. Norwich Electrical. Floodlight on tree (electrics). £64.80 inc £10.80 VAT
      3. Chqs no 2160 and 2161. HMRC. £23.49
      4. Chq no 2162. URM. Glass recycling. £13.68 inc £2.28
      5. Chq no 2163. Clerk salary and expenses. £349.56
      6. Chq no 2164. Ian Davis. Padlocks for SAM2 sign. £14.99
      7. Chq no 2165. Mario Tinge. Litter picking December. £131.63
7. **Planning:**
   1. **Planning applications received:**
      1. NNDC. PF/15/1802. 6 Kimberley Terrace, Mill Hill. Erection of 2-storey extension to side of dwelling, replacement porch and render to painted brickwork. Supported
      2. **Cllr Kibler** also noted that NNDC had asked for the Council’s opinion on replacing a hedge with a fence. He noted that he would look into this and contact the **Clerk** with the Council’s response
   2. **Planning decisions received and noted:**
      1. NNDC. PO/14/1297. Appeal. 2 Clover Hill, Letheringtons Lane. Dismissed. Noted
      2. NNDC. PF/15/1503. 6 Norwich Road, Horning. Erection of two-storey extension to side of dwelling. Permitted. Noted
8. **Asset Management.** Cllr Avellino had been unable to attend the meeting.
9. **Parish Councillor reports.** To receive any Parish Councillor reports
   1. Cllr Moore. Update on Vodafone boosters. Cllr Moore explained that this project was running smoothly but slowly. She noted that the booster was not in place at the sailing club due to problems with the contract. This was not holding up the whole project though. The Chairman thanked Cllr Moore
10. **Parishioners’ Matters:** The meeting was adjourned at 8.10pm for public participation
    1. **District Councillor report**: District Councillor Barbara Mcgoun noted that officers at NNDC had agreed that the bins at The Swan car park would be removed. She explained that in 2012 NCC began charging NNDC for the cost of waste disposal from waste from these facilities at a cost of around £10K per annum. As there is no statutory requirement for NNDC to provide waste and recycling facilities for users of the Broads, the decision had been taken to remove 13 of the 16 waste facilities. Parish Councillors were concerned that the resulting fly tipping will be a problem and will cost more than the waste facilities would have done. District Councillor Mcgoun confirmed that she would keep the Council informed.
    2. D Cllr Mcgoun also informed the Council that there was a 3 Rivers Way meeting at 10am on Saturday 9th January in Horning Village Hall. This meeting had been called by a resident on the 3RW route who had some concerns
    3. **County Councillor report:** County Councillor Alison Bradnock introduced herself and asked that if any member of the public or Councillors needed her help they should contact her. The **Clerk** would send Alison’s contact details to Councillors
    4. **Public Participation.**

The meeting was reconvened at 8.35pm

1. **Agenda items**
   1. To discuss the Tour de Broads and what plans should be put in place for it in 2016. Presentation to be made by Pedal Revolution / the Tour organisers. Cllrs Iddon and Gilden agreed to form a working party to put together some plans for the Tour de Broads. In the meantime, the **Clerk** would inform Helen Rainbow that the Parish Council would like to support the event
   2. To review footpaths in the village. Cllr Iddon explained that he felt that many footpaths in the village were in a state of disrepair. The **Clerk** was asked to speak with Cllr Avellino on this subject and to update at the next meeting
   3. To agree to purchase three defibrillator cabinets (for the village hall, the Ferry Marina and the New Inn) and two defibrillators for the Ferry Marina and the New Inn at a total cost of £3104.40 from Medisol. Funded by the HBS (and £200 from the WI). Three quotations received. The Parish Council **AGREED** to purchase defibs as had been recommended by the Clerk. The **Clerk** would ask the HBS fund for the required funds and then order the defibrillators
   4. Village Hall Car park resurfacing – possible HBS bid. This item was postponed to the following meeting when Cllr Avellino was in attendance
   5. Confirmation of Clerk’s pension arrangements. The Chairman stated that he had emailed Councillors with a proposal. The proposed pension arrangements were agreed by the Council. The **Clerk**  would set this up and administer it, with delegated access to the account for the Chairman
2. **To plan items for the next agenda**
   1. Tour de Broads
   2. Footpaths
3. **To list items for the Horning Reach Parish News:**
   1. Medical centre survey
   2. Rats
   3. Bins at The Swan
4. **At the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings.** 
   1. Monday 1st February 2016 in St Benet’s Hall, Horning
6. **Closure of meeting at 9.23pm**