**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 2nd November 2015**

**Present: Cllr I Davis**

**Cllr P Iddon**

**Cllr P Avellino**

**Cllr D Turpin**

**Cllr C Smith**

**Cllr D Moore**

**Cllr R Martin**

**Cllr A Darby**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 8**

1. **Apologies.** Apologies were received and accepted from Cllrs K Smith, Gilden and Kibler
2. **Declarations of Interest.** None
3. **Minutes of the previous meeting.** The minutes of the meeting on Monday 5th October 2015 were confirmed as a true and correct record, and were signed
4. **Actions from previous minutes:**
   1. Update on planter sponsorship. The Clerk noted that there were five people / businesses interested in sponsoring planters: Cllr Kibler, Cllr Iddon, Sue Hancock, Riverside Rentals, Tony Risebrow. In addition the Clerk read out a request from Tidings Newsagent. Tidings had suggested that the shop sponsor a planter and fill it with herbs, which would be provided for free, in the hope that those people using the herbs would then buy produce in the local shops. The Council discussed this suggestion and **agreed** that two small planters could be used (for the cost of one planter) for this purpose and could be placed slightly separately from the flower planters so as not to impact on the general flower scheme.
5. **Correspondence**
   1. PCSO report. The Police had received 11 calls from the Horning area since the last meeting. 1 report of alarms, 1 abandoned call, 1 report of a fire, 4 reports of rowdy or nuisance behaviour, 1 animal issue, 2 calls for a concern for safety, 1 report of a theft. As a result of these calls there have been 3 reported crimes: 1 theft from a dwelling which occurred between January and 10th October, 1 public order offence which occurred on 15th October on The Avenue (this has been resolved by Police), 1 public order offence which occurred on 18th October on Neatishead Road (this has been resolved by Police). Noted
   2. Tour de Broads organisers. Response to request to inform the PC in future if the Tour intends to hold a drinks stop in the middle of Horning. The Clerk had written to the Tour de Broads organisers asking them to communicate with the Parish Council in future if they wish to use Horning village as a drinks stop. Revolution Events had responded to apologise for the litter caused by cyclists
   3. NCC. Small schools review 2015. The Chairman noted that this paperwork was available if any Councillor wished to view it
   4. NNDC. Request to use the recreation ground for 40 times per year for ‘walking football’. The Council, after discussion, agreed that it would very much like to support this initiative and would be delighted to offer the recreation ground for free. **The Clerk** would speak with Wyn Nurse at NNDC.
   5. NCC. Map of 3 Rivers Way route. Noted
   6. NNDC. Precept request form. Confirmation of tax base figure and grant. Local Council Tax Support Scheme grant £779. The Chairman noted that this represented a 13% reduction, which could either be covered by existing funds or by increasing the precept.
   7. Parishioner. Letter of thanks for cutting the recreation ground hedge. Noted
6. **Finances:**
   1. To receive confirmation of finances. The Finance Committee Chairman noted that it was too early in the month to have received the bank statements but that he would communicate with the Council once the Clerk had done the bank reconciliation
   2. The Council noted the following receipts:
      1. NNDC. Precept £7372 + Grant £447 (Total £7819)
   3. The Council authorised and agreed the following payments:
      1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
      2. Chq no 2144. The Poppy Appeal 2015. Poppy wreath for Remembrance Sunday and donation. £50
      3. Chq no 2145. Clerk salary and expenses. £518.84
      4. Chq no 2146. URM. Bottle recycling. £25.38 inc £4.23 VAT
      5. Chq no 2147. HMRC (Post Office Ltd). £44.00
      6. Chq no 2148. L Harmer. Tree and Hedge work. £415
      7. Chq no 2149. Mario Tinge. Litter Picking October. £131.63
      8. Chq no 2150. Carol Gilden. Gardening August and September. £121 / £169. Total £290
      9. Chq no 2151. Local Council Public Advisory Service. ROW course x 3. £75
      10. Chq no 2152. Cllr Darby. Christmas Lights. £99
7. **Planning:**
   1. **Planning applications received:**
      1. NNDC. PF/15/0796. Benita, Neatishead Road. Permitted. Noted
   2. **Planning decisions received and noted:**
      1. NCC. Y/1/2015/1008. Horning Community Primary School, Lower Street, Horning, NR12 8PX. Change of use of agricultural land to form an extension of the schools existing playing field and erection of new boundary treatments (fencing and native species hedge). Supported
      2. BA/2015/0321/FUL. Public conveniences, Lower Street, Horning. Installation of cycle hire docking stations at 3 different locations. Supported
      3. NNDC. PF/15/1503. 6 Norwich Road. Erection of two-storey extension to side of dwelling. **Cllr Iddon** noted that he would review this application with members of the Planning Committee and would go back to the **Clerk** so that she could inform NNDC of the Council’s decision
8. **Asset Management.** Cllr Avellino reported as follows:
   1. The hedge cutting had been undertaken successfully
   2. Robert Kittle had kindly cut the boundary hedge on the Mill Hill side. The **Clerk** would write to him to thank him
   3. Cllr Kibler was kindly fixing the vandalised bench and had reported that it was very rotten
   4. **Cllr Avellino** would put together another rota for the playground inspections as three inspections had been undertaken since August
   5. **Cllr Avellino** would speak with Keith Buck to see if he could get hold of ‘end caps’ which were missing at the playground
   6. Cllr Iddon kindly offered to undertake some repairs at the playground
   7. **Cllr Darby** had purchased, on behalf of the Council, a Christmas light. He would arrange for Norwich Electrical to do the wiring side
   8. The SAM2 sign was on order and needed some representatives of the village to learn how to use it.
   9. Cllr Avellino confirmed that the weight restriction was in place on the small bridge on Long Lane
   10. Gillian Jeckells had requested to have the war memorial sign cleaned before Sunday when there would be a church service. **Cllrs Iddon and Davis** offered to do this.
   11. NCC are replacing the sign for Broadwater way, but that it would take until mid 2016 to be replaced
   12. Mike Cudby (who puts the Christmas lights on the tree) had requested that the lights be moved by a few metres. This was agreed
9. **Parish Councillor reports.** To receive any Parish Councillor reports
   1. Cllr Moore. Update on Vodafone boosters. Cllr Moore reported that this was coming together slowly
   2. Cllr Davis. Speedwatch. Cllr Davis had attended the Norfolk Conference of Speedwatch co-ordinators. He reported that 92% of those killed on the roads are in rural settings and so it was becoming ever more important to try to reduce the speeds of those driving in and around the village. He noted that they were now able to enforce 35 mph in a 30 mph zone and 46 mph in a 40 zone. Noted
10. **Parishioners’ Matters:** The meeting was adjourned at 7.37pm for public participation
    1. **District Councillor report**: District Councillor Barbara Mcgoun had sent her apologies
    2. **County Councillor report:** County Councillor David Thomas had resigned from office
    3. **Public Participation.**

A member of the public noted that the designs for the 3 Rivers’ Way (3RW) would be available to view at exhibitions locally.

A member of the public noted that advertisers were fly posting on telegraph poles in the village.

A member of the public urged the Parish Council to try to encourage the Village Hall to allow the ‘walking football’ group to use the Village Hall for a lower hire cost. A member of the Village Hall Committee was also at the meeting and explained that the Village Hall was let out for a number of hours at a time and that it would not be fair on other users of the Hall for one group to be given a special rate

The Parish Council was informed that BT would be coming to the Village Hall tomorrow to start the Vodafone Booster process

The Parish Council (The Chairman) was given a key to the Village Hall Annexe.

A member of the public recommended that as many people as possible in the village undertake defibrillator training, especially in view of the additional defibrillators due to come to the village following the successful defibrillator bid to the Horning Boat Show Fund Committee

The meeting was reconvened at 7.48pm

1. **Agenda items**
   1. To consider 2016 meeting dates. The Chairman explained that all the meeting dates were the first Monday in the month, in 2016, with the exception of May where the 2nd of May is a bank holiday so the Annual Parish Council Meeting would take place on the 16th of May. Therefore the June meeting would be postponed until the 13th June, and there would be no July meeting. The Finance Committee meeting was initially planned for Monday 21st November 2016. These dates were **AGREED**
   2. To consider the HBS fund committee’s request to place four picnic benches on the recreation ground. **Cllr Darby** had spoken to Roger Tomkins about the benches and would find out some further information such as where the benches would be positioned and how many there would be and what quality they would be (as the PC would be responsible for their maintenance)
   3. To consider the HBS fund committee’s request to position an additional defibrillator (and cabinet) at Ferry Marina, and to change the planned location for an additional defibrillator from the Swan Inn to the New Inn. The Parish Council **AGREED** this. **The Clerk** would write to those concerned to ask for their confirmation, and would then order the defibrillators and cabinets
   4. To consider the location of the can bank at the Village Hall. This was **AGREED**
   5. To confirm the moorings lease to George Elliot at Ludham Bridge Boatyard. The **Chairman** was working on this lease. The Clerk informed the Parish Council that she had not heard from the previous tenants and the Chairman noted that he felt that it was unlikely that the final two payments would be received from the previous tenants. The Chairman asked if the Parish Council could increase the footage of the moorings with a view to bringing in a higher rent. The Parish Council felt that the area between the moorings and Ludham Bridge would not be ideal for moorings due to the current and the bend
   6. This item was discussed in a closed session following the end of the meeting (see below)
   7. To agree the Parish Partnership bid for improved pathway exits on two pathways at a cost of £875 to the PC. The Parish Council **AGREED** that the **Clerk** should put together a bid and that, if the bid is successful, the Council will consider separately undertaking the work
   8. To agree how / where to mount the village pump. After discussion, the Parish Council **AGREED** to go forwards with the pump. Cllr Iddon was kindly working on the pump to clean and tidy it. He agreed to clean it and loosely assemble it on St Benet’s Green with a view to further discussion. **The Clerk** was asked to speak with the Broads’ Authority to ensure that there was no planning issues with the pump being placed on the Green. It was agreed that a separate decision would be made regarding the siting on the Green of the pump.
   9. To discuss / agree a monthly fee for litter picking the Swan Car Park. This item was deferred to the December meeting
   10. To consider placing a grit bin at Ropes Hill. Councillors noted that the Highways Engineer would need to approve this. It was reported that the village currently has 2 grit bins on Mill Loke and 1 on Hillside. **Cllr Avellino** agreed to organise costings and bring them to the next meeting
   11. To consider work to the footpath beside the playground. **Cllr Avellino** agreed to speak with Sarah Price at NCC to ask if this might be something that could be undertaken with the help of the Parish Partnership scheme
2. **To plan items for the next agenda**
   1. Litter pick fee for the Swan Car Park
   2. Grit bin on Ropes Hill
3. **To list items for the Horning Reach Parish News**
4. **At the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings.** 
   1. Monday 7th December 2015 in St Benet’s Hall
   2. Thursday 19th November 2015 in the Village Hall Annexe – Finance Committee meeting
6. **Closure of meeting at 8.20pm**

**Item 11f (closed session)**

To discuss the litter pick contract. This was discussed after the meeting in a closed session at which Cllr C Smith declared an interest on the basis that he is related to one of the people who had put in a bid. The Parish Council agreed to remove the gritting from the contract and to award the contract to Ralph Morris. **The Clerk** would write to Mario Tinge to thank him for his work over some years, and would write to Ralph Morris to congratulate him on winning the tender.