**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 07 September 2015 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd August 2014

1. **Actions from previous minutes**

To report any actions from previous minutes

1. **Correspondence**
   1. PCSO report
   2. Letter from the Village Hall committee regarding parking between the VH Annexe and the Bowls Club
   3. NCC. Update on bus service
   4. CGM. Quotation for hedge cutting the recreation ground
   5. NNDC. Notice of intention to prepare a new Local Plan. [http://www.north-norfolk.gov.uk/files/Local\_Plan\_Newsletter.pdf](http://www.northnorfolk.org/files/Local_Plan_Newsletter.pdf).
   6. NNDC Corporate Plan.
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts: None
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
      2. Chq no 2127. Mario Tinge. Litter picking August. £131.63
      3. Chq no 2128. Carol Gilden. Grass cutting throughout July. £184
      4. Chq no 2129. Clerk salary and expenses. £388.46 less Tax £18.20 = £370.26
      5. Chq no 2130. URM (UK) Ltd. £25.27 inc £4.21 VAT
      6. Chq no 2131. Diane Moore. Plants. £107.92
      7. Chq no 2132. Andrew Darby. Key cutting. £7.50
      8. Chq no 2133. NPTP. Training for Cllr Kibler. £50
      9. Chq no 2134. Playsafety Ltd. £103.20 inc £17.20 VAT
      10. Chq no 2135. Jo Beardshaw. Storage boxes for archive. £39.30
      11. Chq no 2136. HMRC. (Post Office Ltd) £18.20
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. NNDC. PF15/1160. Tithe Barn, Norwich Road. Variation of condition 2 of planning permission ref: 12/1201 to permit revised fenestration and door design, roof cladding, insertion of roof lights to east elevation, PV panels and wood burner flue to south elevation
   2. Planning decisions received:
      1. NNDC. PF/15/0910. The Focsle, Mill Loke. Erection of first floor front extension
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. 2015/2016 Parish Partnership grant. To discuss possible grant applications
   2. Watering planters – to discuss a longer term plan
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News** 
   1. Local Plan
4. **To identify other items at the Chairman’s discretion**
5. **To confirm venue and dates of the next council and committee meetings**
   1. Monday 5th October 2015 in St Benet’s Hall at 7pm
6. **Closure of meeting**
7. Clerk’s pension arrangements and contract (closed session)

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