**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend the Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 06 October 2014 at 7.00pm** for the purpose of transacting the following business:

Jo Beardshaw Parish Clerk / RFO 30 September 2014

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 1st September 2014

1. **Actions from previous minutes**

To report any actions from previous minutes

1. **Correspondence**
	1. PCSO report
	2. Peter Lewis. Village Hall Lease paperwork. Working towards approval at the November meeting
	3. Mario Tinge. Problems with litter on Playing Field
	4. Ian Wilkinson, Smith’s Gore. Allotment gate update
	5. Tony Risebrow. Thanks to the Council for listening to parishioners and reviewing their HBS bid decisions
	6. Diane Harber. Macmillan Coffee morning. £656 donations, match funded by Barclays Bank
	7. BA. Broads Local List review. Waterside Chalets
	8. NCC. Budget and priorities for 2015/2016
	9. BA. Application for works to trees. 3 Bureside Estate, Crabbetts Marsh
2. **Finance**
	1. To receive confirmation of finances
	2. To receive notification of all income since the last meeting
		1. 8 September 2014. Bank interest. £1.62
	3. To agree and authorise payments
		1. Chq number 2043. NPTP. Councillor training. Two Councillors. £90
		2. Chq number 2044. Clerk salary and expenses. £551.15
		3. Chq number 2045. Mazars. External auditors. £120 inc £20 VAT
		4. Chq number 2046. CGM. Grounds maintenance. £81.80 inc £13.63 VAT
		5. Chq number 2047. Mario Tinge. Litter picking. £133.98
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. NNDC. PF/14/1210. 15 Broadwater Way. Erection of rear and side single storey extensions.
		2. NNDC. PF/14/1202. Land at Leeds Way. Erection of detached two-storey dwelling
		3. BA/2014/0294/NONMAT. Still Waters, 3 Crabbetts Marsh. Non material amdendment to install a window in the wall of the North elevation
	2. Planning decisions received:
		1. BA/2014/0241/NONMAT. Silver Dawn, Woodlands Way. Non material amendment to install solar panels. Permitted
		2. NNDC. PF/14/0547. The Gallery, 43 Lower Street. Raising of roof and installation of front dormer windows to provide second floor habitable accommodation. Refused
4. **Asset Management.** To receive the report from the Asset Management Committee
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. Restricted Byway. Discussion / updates
	2. Mobile phone reception. Update from Cllr Moore
	3. Parish Council asset review. Cllr Horey
	4. HBS committee funding 2015. Suggestions for going forwards with fully researched ideas
	5. Dog signage around the play area
	6. Horning Reach. Councillor to write this article in the place of the Chairman
	7. Horning website. Photographs required
	8. Transparency in meetings. Requirement to change standing orders according to new laws
	9. Parish Partnership scheme. 50:50 funding from NCC for Highways projects
2. **To receive items for the next agenda**
3. **To confirm venue and dates of the next council and committee meetings**
	1. Monday 3rd November 2014, St Benet’s Hall, Horning
4. **Closure of meeting**

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