**NOTICE OF PARISH COUNCIL MEETING**

**To Members of the Council**

You are hereby summoned to attend the Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 04 August 2014 at 7.00pm** for the purpose of transacting the following business

Jo Beardshaw Parish Clerk / RFO 29 July 2014

**Press and Public are welcome**

**AGENDA**

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| **1** | **APOLOGIES**  To consider apologies for absence. |
| **2** | **DECLARATIONS OF INTEREST**  Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. |
| **3** | **MINUTES OF THE PREVIOUS MEETING**  To receive and approve the minutes of the meeting held on Monday 07 July 2014 |
| **4** | **CORRESPONDENCE**   |  |  | | --- | --- | | 4.1 | Received  4.1.1 Email from John Thurlow regarding Trees for Horning  4.1.2 Email from Janina Schiebler regarding the Children’s Playground  4.1.3 Email from Tony Risebrow regarding the Children’s Playground  4.1.4 Email from District Cllr Barbara McGoun  4.1.5 Email from Anita Turpin regarding a boundary around the Children’s Playground  4.1.6 Email from County Councillor Dave Thomas regarding the footpath towards the school  4.1.7 Letter from Peter Wilson regarding the Children’s Playground  4.1.8 Letter from NNDC. Notification of delisting of remains of St Benet’s Abbey  4.1.9 Email from Mrs Woodcock – various items  4.1.10 Email from Mrs Hayes regarding the Children’s Playground  Late correspondence  4.1.11 Email from Mr Bourke regarding the Children’s Playground  4.1.12 Email Hilary James regarding the Children’s Playground  4.1.13 Email from Jane and Chris Nash regarding the Children’s Playground  4.1.14 Email from Pamela Shallcross regarding the Children’s Playground  4.1.15 Email from Diane Harber asking for permission to use the Village Green 26th September | |
| **5** | **POLICIES AND PROCEDURES**   |  |  | | --- | --- | | 5.1 | FINANCIAL REGULATIONS  To agree the Finance Committee terms of reference.  To agree changes to the Financial Regulations | | 5.2 | STANDING ORDERS  To agree the Standing Orders | |
| **6** | **FINANCE**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 6.1 | To receive the reconciliation of Account and Bank Statements since the meeting on 12 May 2014 | | | | | 6.2 | To receive notification of all income since 07 July 2014 | | | | |  | i) | NCC Bus shelter Grant | £3757.49 | | |  | ii) | NNDC Recycling credit | £1171.20 | | |  | iii) | Geoff Evans Allotment rent | £15 | | | 6.3 | To agree and authorise payments | | | | |  | i) | Chq 2033. Mario Tinge, Litter picking and purchase of bin bags | | £136.55 | | ii) | Chq 2034. Clerk’s remuneration and expenses | | £240.85 | |  | iii) | Chq 2035. Neal Sharpe, acting Clerk July meeting. Salary | | £116.38 | |
| **7** | **PLANNING**  To receive Planning Applications:   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 7.1 | |  | | --- | | BA/2014/0228/CU | | Boat Sales Office/Hairdressing Salon, Ferry Road, Horning, Norwich | | | | |  | | --- | | Proposed conversion of existing ground floor offices with hairdressing salon over into a single holiday residential let | |  | | | 7.2 | BA/2014/0248/FUL  Haughs End Road, Lower Street, Hoveton, Norwich | The creation of reedbeds by pumping lake sediment into geotextile to create bunds, back-filling the areas behind with more sediment, and planting these areas with locally sourced fen vegetation, together with the construction of temporary fish barriers | | 7.3 | BA/2014/0241/NONMAT  Silver Dawn, Woodlands Way, Horning Reach, | Non material amendment to PP BA/2012/0056/FUL to install solar panels over the top of the roof rather than sink them in | | 7.4 | PF/14/0888  25 The Avenue, Horning | Erection of side extensions, front porch and replacement raised roof with front dormer windows and detached double garage | |
| **8** | **ASSET MANAGEMENT**  To receive the report from the Asset Management Committee   |  |  |  | | --- | --- | --- | | 8.1 | Car Park Lease | Version 2 for confirmation (postponed until September) | |
| **9** | **PARISHIONERS’ MATTERS**  To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes  9.1 District Councillor report  9.2 County Councillor report (by email)  9.3 PCSO Laura Bennett report  Comments / questions from members of the public  Reconvene meeting |
| **10** | **AGENDA ITEMS**  To receive updates or discuss / agree on the following:  10.1Mobile phone reception  10.2 Allotments. Update from Geoff Evans regarding the new gate and the allotment competition  10.3 Websites. Discussion and agreement on a way forward with the Parish Council / Community websites  10.4 Casual Vacancies. Update on the two current casual vacancies on the Parish Council  10.5 Boat Show bids  10.6 Memorial Gardens  10.7 Recreation Ground policy documents  10.8 Waterworks Staithe |
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| **11** | TO RECEIVE ITEMS FOR THE NEXT AGENDA |
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| **12** | TO CONFIRM VENUE AND DATES OF THE NEXT COUNCIL AND COMMITTEE MEETINGS  Council meeting on Monday 1st September at 7.00pm in St Benet’s Hall. |
| **13** | CLOSURE OF MEETING |